



AFSS North Quarterly Meeting Minutes

December 5, 2019

LOCATION El Dorado Hills Fire Department – Station 85 / Administration
1050 Wilson Blvd., El Dorado Hills, CA 95762

HOST Christina Burroughs/El Dorado Hills Fire Department

ATTENDANCE

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| Lynda Vargas | President / West Sacramento Fire |
| Janice Parker | 1 st Vice President / Sac Regional Fire/EMS Comm Center |
| Sallie Ross | 2 nd Vice President / South Lake Tahoe Fire Rescue |
| Dominique Maurer | Member-at-Large / Modesto Fire |
| Marisela Suarez | Recording Secretary / Cosumnes Fire |
| Christina Burroughs | El Dorado Hills Fire Department |
| Emily Cooper | Contra Costa County Fire |
| RaeAnn DeHart | Cosumnes Fire |
| Latonia Ellingberg | Contra Costa County Fire |
| Joyce Engler | Truckee Fire |
| Bev Fuchs | Life Member |
| Andrey George | Contra Costa County Fire |
| Robin Holcomb | Contra Costa County Fire |
| Lori Kicking | Sacramento Fire |
| Kileigh Labrado | Lake Valley Fire |
| Nicole Long | Nevada County Consolidated Fire |
| Jodi Martin | Rescue Fire (Retired) |
| Diana Sampson | Georgetown Fire |
| Meghan Scannell | UC Davis Fire Department |
| Kavita Takhar | Cosumnes Fire |
| Lisa Venturelli | Cosumnes Fire |
| Jennifer Weil | Folsom Fire |

WELCOME Deputy Fire Chief Dustin Hall

TRAINING *Ethics and Culture in the Fire Service –
What Every Admin Needs to Know*
Presented by Chief Josh Freeman, Cosumnes Fire Department

BUSINESS MEETING

The meeting was called to order by President Lynda Vargas at 1:16 PM.

- Approval of 06.21.19 and 09.19.19 Meeting Minutes - The June 21st minutes were amended to reflect Janice Parker was not present.
Motion to approve the minutes by Robin Holcomb, seconded by Meghan Scannell;
Vote: Unanimous, motion carried.

- President's Report – Lynda Vargas
The CalChiefs Strategic Planning Session is coming up in January and will be held in San Diego this year. Lynda and Sallie will attend. Last year the focus was on the SWOT analysis and this year the group will follow up on those results.
- Treasurer's Report – Clara Turner
Clara is sick and unable to attend. The Treasurer's Reports for September, October and November 2019 are attached. Membership is healthy, the scholarship fund is at \$400 as of November and today's raffle proceeds will be included.
Motion to approve the Treasurer's Reports by Joyce Engler, seconded by Nicole Long;
Vote: Unanimous, motion carried.
- Old Business
 - Strategic Plan Update
Sallie Ross briefly discussed the Cal Chiefs Strategic Plan and what we want our strategic plan for AFSS to look like. What do we want? What are our priorities and how do we want to strategize our plan? One thing the membership agrees upon is the need for a more functional website. There is a website committee forming to make our website what we really need it to be. We are actively seeking volunteers to be part of the website committee. It won't be a long or in-depth commitment, mostly just updating on the front end and some ongoing maintenance. Last year Cal Chiefs did a SWOT analysis. This analysis compiled all the branches of Cal Chiefs answers of what the members believed are our Strengths, Weaknesses, Opportunities, and Threats. The discussions among all the branches seemed to line up. The AFSS Executive Board would like to renew our strategic plan for AFSS based on this analysis and this will be a standing agenda item on each meeting so we can all have input on our plan.
Nicole Long asked for a copy of the Strategic Plan report. How do we increase membership? There is a new section recently added to Cal Chiefs...it will be the Metropolitan Fire Chiefs section. This addition is a positive move for our parent body. Let's take a closer look to figure out how we can increase our section membership. Educating Chiefs about who we are and why we exist is a good move to make for us. AFSS is struggling to begin our next fiscal year with a full board of officers. If there is anyone who might be interested in serving the membership in this capacity, please contact any current board member to inquire.
- New Business
 - Cal Chief's Planning Workshop
(Already mentioned previously)
 - Nominations - Nominations are now open for the following positions:
First Vice President
Second Vice President
Corresponding Secretary – leaving in June 2020
Member-at-Large

Nominations will be brought to the March quarterly meeting for a vote. The new board will be sworn in at Conference and be effective July 1.

- March meeting – the current meeting date is only a week and a half before the conference in Santa Cruz. For information only: in order to allow folks to attend both the quarterly and the Conference, the Executive Board will make discuss moving up the date of the quarterly at their next board meeting.
- Annual Awards
 - Conference Scholarships
 - ❖ Carol Abraham First Time Attendance Scholarship – Gina Eleccion, Benicia Fire
 - ❖ General Member Scholarship - Applications are due January 1st; name will be drawn by Executive Board in January
 - ❖ Meeting Attendee Drawing - Meghan Scannell, UC Davis Fire
 - Years of Service Awards
The following were recognized for the Years of Service awards:
 - 5 YEARS
RaeAnn DeHart, Cosumnes Fire
Meaghan Pang, Central Marin Fire
Nicole Lira, Cosumnes Fire
Marisela Suarez, Cosumnes Fire
Lynda Vargas, West Sacramento Fire
Tossah Woodruff, Fairfield Fire
 - 10 YEARS
Tracy Corris, North San Juan Fire
Lori Tuthill, Diamond Springs / El Dorado Hills Fire
 - 25 YEARS
JoAnne Lewis, Ross Valley Fire
 - Life Membership – Jodi Martin was nominated and selected to receive Life Membership.
 - Member of the Year - No nominations were received for this honor in 2019. Since she was unable to attend last year, Member of Year 2018 Lori Kicking was recognized and presented with her award.
- Committee Reports
 - ByLaws and SOGs – Jodi Martin
Nothing to report.
 - Communications – vacant / Lynda Vargas (acting)
Nothing to report.
 - Education and Training – Christina Burroughs
Nothing to report.
 - Historical – Sallie Ross
Updated the Facebook with pictures after approval from Chief Rodriguez.
 - Legislation – Meghan Scannell
Meghan stated that the legislative session has closed for the holidays. She will have more information after tomorrow's meeting. She does have the copy of the full report if anyone would like to see it. 2019 was a busy year for bills –

there have been hundreds to review; bills related to wildfire cost recovery, EMS, dispatch, and fire prevention. You can find the current status of legislation on the CalChiefs website for review.

- Meeting Host – Joyce Engler
Meeting locations are mostly set for 2020 and 2021:
June 2020 – South Lake Tahoe
September 2020 – Woodland Fire
December 2020 – West Sacramento Fire Museum
March 2021 – still available
June 2021 – South Lake Tahoe
- Membership – Valerie Erwin
Nothing to report
- Sunshine – Aleta Cook
She needs stamps and birthday cards.
- Ways and Means – Lori Kicking
Nothing to report
- Good of the Order
There will be a memorial service for Sacramento Firefighter Tami Thatcher on Monday, December 9th at the Golden One Center in Sacramento and anyone is welcome to attend – it will be open to the public.
- Identification of Items for Next Meeting
None requested.
- Meeting was adjourned at 2:07 PM.

Respectfully submitted,

Marisela Suarez
Recording Secretary

Upcoming Meetings

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|------------------|---------------------------------|-----------------------------------|
| 01.10.20 | E-Board Meeting | West Sacramento Fire / Conf Call |
| 02.12.20 | Joint E-Board Meeting | Conference Call – hosted by North |
| 03.19.20* | Quarterly Training / Membership | Central FPD (Santa Cruz) |
| 03.30 – 04.03.20 | Annual AFSS Conference | Napa |
| 04.10.20 | E-Board Meeting | SRFECC / Conf Call |
| 05.13.20 | Joint E-Board Meeting | Conference Call – hosted by North |
| 06.18.20 | Quarterly Training / Membership | Turlock Fire |

** This date may be moved up so it is not so close to the Conference dates.*