



ADMINISTRATIVE FIRE SERVICES SECTION • SOUTHERN DIVISION

## Quarterly Meeting Minutes June 9, 2009

### AFSS Quarterly Meeting Minutes

June 9, 2009

Hosted by Pala Fire Department

#### A. Call to Order and Introductions:

- President Christine Flores called the meeting to order at 9:07 a.m.
- Presentation of Colors – Pala Fire Department Honor Guard
- Christine Flores, Rancho Cucamonga Fire District, led the flag salute.
- Shelly Hill, Pala Fire Department, provided the inspiration.
- Pala Tribal Chairman Robert Smith and Fire Chief Anthony Ravago Sr. welcomed everyone to the meeting.
- The attendees gave self-introductions. There was one first-time attendee: Sandy Rose (San Bernardino County).

#### Special Presentations:

President Flores presented a plaque to Lisa LeCates for her term as Treasurer from April 2007 through December 2008. Christine also presented outgoing President Sylvia Moreno with a plaque with her dates of service on the Executive Board – April 2003 through April 2009.

Sylvia Moreno presented certificates and tokens of her appreciation to the following members:

Christine Flores – 1<sup>st</sup> Vice President (April 2007 – April 2009)  
Lisa LeCates – Treasurer (April 2007 – December 2008)  
Valerie Nellis – Parliamentarian (April 2008 – April 2009)  
Darilyn O'Dell – Recording Secretary (April 2007 – April 2009)  
Becky Timmers – 2<sup>nd</sup> Vice President (April 2007 – April 2009)  
Karen McCoy – Corresponding Secretary (April 2008 – April 2009)

#### B. Approval of Minutes:

Members reviewed the Minutes of the March 10, 2009 meeting.

**Motion:** Barbara Altizer (South Pasadena - Retired) moved to approve the March 10, 2009 quarterly meeting minutes. Alicia Hernandez (Chula Vista) seconded the motion. Vote: Unanimous.

#### C. Approval of Treasurer's Report:

Treasurer Renae Rasmussen distributed the Treasurer's Report and the 2009/2010 budget and asked members to review.

**Motion:** Sylvia Moreno (Hermosa Beach) moved to approve the Treasurer's Report. Karen Kuss (Lakeside) seconded the motion. Vote: Unanimous.

**Motion:** Lisa LeCates (El Segundo) moved to approve the 2009/2010 Budget. Ruth Slusher (Santa Fe Springs) seconded the motion. Vote: Unanimous.

**D. Section Chief's Report:**

President Flores reported that Chief Benson has resigned his position of Liaison Chief for the Southern Division and that Chief Antonucci (Upland) has accepted the vacated position. Chief Antonucci introduced himself and said he was very happy to be our liaison. He gave a brief overview of his current involvement with the EMS Section.

**E. Correspondence Report:**

Corresponding Secretary Karen McCoy reported that no correspondence has been received. Karen reported we have a new logo which will appear on all future documents. President Christine Flores thanked Robin Brock for all of her hard work on the logo and brochure.

**F. Committee Reports:**

**Bylaws Committee – Barbara Altizer**

Barbara reported that the Northern and Southern Divisions have reviewed the Joint Bylaws. Her committee is currently working on reviewing the Standard Operating Guideline (SOGs)

**Communications Committee – Robin Brock**

Robin reported that the *New Member* edition of the Fire Circle has been revised. The new brochures have been distributed to both Northern and Southern Division Membership Coordinators. The next focus of the committee is the website.

**Conference Committee – Darilyn O'Dell**

Darilyn reported that she has 19 conference committee members. The conference is scheduled for April 13 – 16, 2010 at the La Quinta Resort.

**Education Committee – Kathy Ford**

Kathy reported that Kathy Danskin (OCFA) has joined her committee. They have had one conference call meeting and will meet again at the end of the summer. They are currently gathering topics for future quarterly meetings. They are reviewing the Northern Division's education committee practices of selecting the education topics for the next calendar year.

**Historical Committee – Joyce Becker**

Joyce reported that she sent out pictures from the March quarterly meeting and from the Conference. The 20<sup>th</sup> Anniversary memory book is available for purchase. She will be purchasing a digital photo frame to show previous meeting photos. The committee is working on the possibility of creating annual memory books to include photos from the four quarterly meeting and the annual conference.

**Membership Committee – Liz Dibb**

Liz reported that the membership drive is in full swing. They are now targeting non-member agencies.

**Ways and Means Committee – Sylvia Moreno and Ronda Guillaume**

Sylvia reported that they have new items to sell.

**G. Educational Program:**

Bryan Brice, Battalion Chief with Orange County Fire Authority, presented "Planning for the Future in Challenging Economic Times."

## **H. Committee Meetings**

The various committees used this time to conduct meetings and encourage members to find out more information about the committees and encourage them to join.

## **I. Old Business:**

### **AFSS Brochures**

Christine Flores reported that AFSS Brochures will be available for current members at the quarterly meetings. If you would like one mailed to you, please contact Liz Dibb, Membership Coordinator.

### **Quarterly Meeting Fees**

Christine Flores reported AFSS Southern Division will begin subsidizing the quarterly meeting fee with the September meeting for paid active members. This could save agencies up to \$100 per member per year for the next two years.

## **J. New Business:**

### **Bylaws Revisions**

President Flores gave an overview of the changes to the Bylaws that were approved by the Joint Executive Boards at their April 21 meeting:

**Motion:** Luz Martinez (Vernon) moved to approve the revisions to the Bylaws. Sylvia Moreno (Hermosa Beach) seconded the motion. Vote: Unanimous.

### **Charitable Contributions**

Renae Rasmussen announced that the recipient of the \$100 donation for this quarter is the Muscular Dystrophy Association.

### **Annual Conference Recipient**

1st Vice President Becky Timmers reported that the recipient of the 2010 AFSS Conference drawing, being held in La Quinta, was Alicia Hernandez (Chula Vista.)

## **K. Round Table Discussion**

*Sylvia Moreno, Hermosa Beach FD* – encouraged everyone to stay involved and if you're not currently involved, to get involved.

## **L. Adjournment**

President Flores presented Shelly Hill with a certificate of appreciation for hosting the meeting. With no additional business to be brought forward, the meeting was adjourned at 1:58 p.m.

The next meeting will be held on Tuesday, September 15, 2009 hosted by Hermosa Beach Fire Department.

*Darilyn O'Dell*

Darilyn O'Dell  
Executive Board, Recording Secretary

# Quarterly Meeting Attendees

June 9, 2009

<u>Attendee</u>	<u>Agency</u>
Barbara Altizer	South Pasadena FD – Retired
Michael Antonucci	Upland FD
Joyce Becker	Ontario FD
Brenda Best	Orange County Fire Authority
Judy Blumberg	Palm Spring FD
Robin Brock	Rancho Cucamonga FPD
Celia Contreras	Santa Fe Springs FD
Kathy Danskin	Orange County Fire Authority
Jodie Dennis	Monrovia FD
Liz Dibb	San Miguel FPD
Christine Duker	Orange County Fire Authority
Christine Flores*	Rancho Cucamonga FPD
Corinne Flores	Big Bear Lake FD
Kathy Ford	North County FPD
Cathee Harris	Orange County Fire Authority
Alicia Hernandez	Chula Vista FD
Shelly Hill	Pala FD
Karen Kuss	Lakeside FPD
Lisa LeCates	El Segundo FD
Sandy Magallanez	Chino Valley FPD
Luz Martinez	Vernon FD
Debbie Matthews	Riverside County FD
Karen McCoy*	City of Riverside FD
Tara Miali	Orange County Fire Authority
Gina Molina	Rancho Cucamonga FPD
Sylvia Moreno	Hermosa Beach FD
Valerie Nellis*	Heartland Communications
Peggy Palmer	Pasadena FD
Lynzi Parker	29 Palms FD
Paris Prophet	Orange County Fire Authority
Darilyn O'Dell*	San Miguel FPD
Pablo Quilantan	Chula Vista FD
Rena Rasmussen*	North County FPD
Judy Reed	Coronado FD
Sandy Rose	San Bernardino County FD
Ruth Slusher	Santa Fe Springs FD
Becky Timmers*	North County FPD
Vicki Varnes	Chino Valley FPD

\*Denotes Executive Board Members