



ADMINISTRATIVE FIRE SERVICES SECTION

CALIFORNIA FIRE CHIEFS ASSOCIATION SOUTHERN DIVISION

AFSS QUARTERLY MEETING MINUTES

MARCH 14, 2006

HOSTED BY: RIVERSIDE CITY FIRE DEPARTMENT

LOCATION: CORONA FIRE DEPARTMENT

A. CALL TO ORDER/INTRODUCTIONS:

- President Ronda Guillaume called the meeting to order at 0910 hours.
- Barbara Mitchell of Riverside City Fire led the flag salute.
- Jennifer Spatig of Riverside City Fire read an inspirational poem, "The House by the Side of the Road." The message was to remind us how important it is to be nice to people.
- Corona Fire Chief/Cal Chiefs President, Michael Warren welcomed the group to Corona and thanked AFSS for everything they do. Riverside City Chief Ted Laycock also welcomed the group and thanked Corona for the use of their facility.
- The attendees made self-introductions. Terrie Villalpando introduced the new members and first time attendees: Pat Alvarez, Anaheim Fire; Celia Contreras, Santa Fe Springs Fire; Linda Daugherty, Riverside City Fire; Carol Montag, San Bernardino County Fire; Jennifer Spatig, Riverside City Fire.

B. APPROVAL OF MINUTES:

The December 2005 Quarterly Meeting minutes were distributed and reviewed. It was noted that the minutes showed Colleen Gill in attendance, she was not. The minutes were edited to correct the error.

MOTION: Valerie Nellis made a motion to approve the December 2005 Quarterly Meeting minutes as corrected. Lisa LeCates seconded the motion. Vote: All ayes. Motion carried.

C. APPROVAL OF TREASURER'S REPORT:

Treasurer Timmers distributed the current Treasurer's Report. She noted that there were a couple of returned checks from the See's Candy Fundraiser. The members who made the sale have been notified and are in the process of collecting from the individuals. She reviewed the financials of the December meeting in Fallbrook. There had been a problem with the final charges from Pala Mesa Resort, which put us over budget for the meeting. North County Fire was kind enough to make a donation of \$250 to cover the shortfall. The final AFSS Southern Section net worth, as of February 28, 2006 was \$19,015.80.

MOTION: Carol Tousignant moved to accept the Treasurer's Report dated February 28, 2006. Becky Toni seconded the motion. Vote: All ayes. Motion carried.

D. SECTION CHIEF REPORT:

Chief Putney was unable to attend. No report given.

E. CORRESPONDENCE REPORT:

Corresponding Secretary Best reported the following correspondence for the last quarter:

- A thank you card was received from Christine Eckert as designee of a portion of the Member of the Year charitable contribution.
- A thank you letter was received from the Arrowhead Regional Medical Center Burn Center for our donation in remembrance of Ed Teran. They also thanked us for the Christmas toy donation.
- A thank you card was received from the family of Ed Teran.
- A thank you letter was received from Castro Elementary School for the charitable contribution to their library.

F. COMMITTEE REPORTS:

Bylaws Committee

Reported by: Barbara Altizer

Nothing to report

Communication Committee

Reported by: Darilyn O'Dell

Darilyn reported that the latest issue of the "Fire Circle" has been distributed.

Conference Committee

Reported by: Darilyn O'Dell, Becky Timmers, Sylvia Diaz

Becky reported that there were currently 99 registrants. They recently visited the site and described what a great place it was. She reviewed activities on the ship and in the area. Becky reported that a \$1000 sponsorship has been received from Wittman Enterprises, an EMS billing company. They had also received a \$1000 sponsorship from California Bank and Trust. Sylvia Diaz discussed the vendor faire and the roaring 20's theme. They encouraged everyone to consider the black and white conference theme when planning your attire for the banquet.

Education Committee

Reported by: *Christine Flores*

Christine discussed that there were no volunteers to take over the committee coordinator position when she begins her term on the Executive Board. She encouraged others to step up to coordinate this rewarding committee.

Historical Committee

Reported by: *Joyce Becker*

Joyce reported that the committee had retrieved several archived pictures for Chief Armentrout's memory album that was presented to his family.

Membership Committee

Reported by: *Terrie Villalpando*

Terrie distributed the new membership list. She would like feedback on how to list life members at the end of the membership roster with their home addresses, if they approve her to do so. Joyce Becker recommended cross-referencing it with their former department. Barbara Altizer agreed it would be a good idea. Barbara also suggested that honorary members also be listed separately. Terrie will send the updated current list out by next week.

She reported that in 2004/2005 there were 132 members w/ 24 new members. In 2005/06 there were 137 members w/ 24 new members also. The goal is for 30 new members this year.

Ways & Means Committee

Reported by: *Amy Lidster*

Nothing to report

Ad-Hoc Committee

Reported by: *Deanne Johanson*

Deanne discussed the report that was submitted to the board asking direction on how to track non-attending members. A survey will be sent out to those members after they are determined. The committee suggested marketing be done to notify members of the new meeting location. Brenda Best will follow-up with a fan out. An article will also be put in the next Fire Circle regarding new meeting locations.

G. EDUCATIONAL PROGRAM:

Dr. Mills from The Counseling Team International presented an informative program on "Critical Incident Stress Management in the Fire Service."

H. OLD BUSINESS:

There were no old business items for discussion.

I. NEW BUSINESS:

Quarterly Charitable Contribution

President Guillaume reported that only one contribution request was received this quarter. Thus, the board agreed to present the quarterly charitable contribution to the sole requestor, Esperanza High School in memory of Phil Armentrout.

Dixon Report

President Guillaume reviewed the history and goals of the Cal Chiefs Strategic Planning meeting in Dixon. She told the group of the various meetings they attended and speakers that were present. The goals and objectives of the year were mainly follow-ups.

Cal Chiefs endorsed several state government candidates. She happily reported that the pension issue is finally off the table. Cal Chiefs convinced the Governor to pull it from the November ballot. They revisited it in January and it was agreed it would be a non-issue. Cal Chiefs will be providing input for the spending of a fifty (50) billion dollar federally funded bond that would be used to retrofit airbases for fire air support, CDF equipment and law enforcement.

FEMA has requested states that have emergency mutual aid plans to help the states that do not to set up their own plans. There are only four states in the U.S. that have mutual aid plans. Chief Warren will be working with the state of Idaho to create their emergency plan.

AFSS has been requested to help with registration for this year's Cal Chiefs Conference in October. It will again be held in Riverside. Our volunteers will be given registration for the conference. Other AFSS members will receive a discounted rate.

2nd Vice President Diaz received a request from the Training Officers Section to assist in the registration for their conference in Fresno this November. They will compensate AFSS for their assistance. More information will be fanned out when it is received.

Conference Scholarship Recipient

2nd Vice President Diaz reported that two applications were received. The board has chosen Patricia Alvarez of Anaheim Fire as this year's recipient.

New Cal Chiefs Conference Scholarship

President Guillaume discussed how well our See's Candy Fundraiser has gone in the past. The board is proposing that when the fundraiser exceeds \$500 profit for the year, a scholarship in Chief Armentrout's name will be presented to an AFSS member.

Becky Timmers explained that an application would be filed and the member's chief would sign, approving attendance. The recipient's name would be drawn at the June meeting. The scholarship would include registration and lodging, but not transportation.

The group discussed the many variables. It was agreed that the board would review the membership criteria, the chief's signature criteria, and runner-up consideration. The board will discuss these issues and draft a plan at their next meeting. The plan will be fanned out to the membership for final approval.

MOTION: Deanne Johanson moved to allow the board to draft policy on a new Cal Chiefs Conference Scholarship. A draft will be fanned out to membership for final approval. Alice Guzman-Wulfekuhl seconded the motion. Vote: All ayes. Motion carried.

J. SPECIAL PRESENTATION

President Guillaume reminded the membership that this was her last quarterly meeting. She handed over the gavel to Mary Scott, the new incoming president. She described what a great experience it has been and wished Mary the very best.

K. ROUND TABLE DISCUSSION:

Joyce Becker, Ontario FD – Her department has an open position for an office assistant.

Janet Walker, Rancho Cucamonga FD- The department has just started eight new firefighters in the academy.

Robin Brock, Rancho Cucamonga FD - She thanked all who responded to her fan-outs. She asked if any agency flagged incident reports where the department could have a liability. Please contact her if they have any input.

Deanne Johanson, Big Bear City FD – She requested support with her team on the Avon Breast Cancer Walk in San Diego this November. Their team is called "Hotties for Hooters". They need to raise \$2500 each.

Kathy Danskin, Orange County FA – Martha Soldan is retiring and will create an open executive assistant position.

Alice Guzman-Wulfekuhl, Culver City – Her department will be hiring three (3) new firefighters. They are also in the process of designing Fire Station #3.

Martha Soldan, Orange County FA – She announced that she is retiring this month and will be moving to Texas.

Chris Duker, Orange County FA – They seem to have numerous retirements every week, many are reaching their peak, according to their retirement agreement.

Judy Reed, Coronado FD – Her position has changed slightly and she will now be responsible for handling grants. This is a big role for the administrative staff to be involved in with her department. She looks at it as challenging, but fun.

Amy Lidster, San Miguel FPD – They have a new fire chief, he has been well received by the department. He has already done some reorganization of the department and has made several promotions. A female fire inspector was recently promoted to Fire Marshal.

Karlana Rannals, Rancho Santa Fe FD – Rancho Fire has been very busy. They have added a new battalion chief position that has created a lot of movement within the department. They have had some difficulty hiring firefighters due to them not passing backgrounds. She requested anyone who has any information on department consolidations to contact her; she is requesting this due to her county's attempt to reorganize the San Diego County fire departments. She distributed flyers for her upcoming IAAP conference in San Jose.

Roberta Mirzayans, Burbank FD – She also has a new fire chief. Things have been hectic but good.

Patricia Alvarez, Anaheim FD – She thanked everyone for making her feel welcome and for the scholarship. Her department just hired twenty (20) new firefighters. They also just promoted their first female battalion chief.

Carrie Joyce, Laguna Beach FD – He city just received 16 million dollars from FEMA to repair landslide damage. Their citizens approved a ½ cent sales tax that will build up their emergency fund.

Celia Contreras, Santa Fe Springs FD – She thanked everyone for her first meeting. They currently have captain's promotional testing going on and they will be hiring three (3) new firefighters. Their fire chief will be retiring on Dec. 31.

Ruth Slusher, Santa Fe Springs FD – They are appointing an administrative battalion chief; this will help in the transition when their fire chief retires.

Jackie Vandagriff, Corona FD – They are currently holding interviews for radio technician and fire prevention inspector.

Lisa LeCates, El Segundo FD – Her fire chief is also retiring. They just received a new USAR rig.

Brenda Best, Orange County FA – She told the group it's been a pleasure serving on the board.

Becky Timmers, North County FPD – They've had a lot of upward movement this year; they recently promoted five (5) captains and three (3) engineers

Mary Scott, Chino Valley FPD – Mary discussed her recent MS diagnosis and the MS fundraising walk at Upland High School on March 26th. Her team's name is Mary's Walkers. Anyone interested in participating can register at www.msevents.com.

Sylvia Diaz, Hermosa Beach FD – They will be hiring a new firefighter from their reserve firefighter rank.

Ronda Guillaume, Cathedral City FD – Her city is building a new high-rise hotel and condo complex. They are receiving a tiller truck in September. A new fire station is still in the works. A local developer has offered to build a new station within their business park.

N. ADJOURNMENT:

President Guillaume thanked the Riverside Fire AFSS members for their hard work in the production of this meeting. She also thanked Corona for the use of their facility.

With no further business, President Guillaume adjourned the meeting at 1443 hours.

Kathy Ford-Brodersen

Kathy Ford-Brodersen
Executive Board, Recording Secretary

AFSS Southern Division
Quarterly Meeting Attendees
March 14, 2006

Altizer, Barbara	So. Pasadena FD (retired)
Alvarez, Pat	Anaheim FD
Becker, Joyce	Ontario FD
Becker, Yvette	Monterey Park FD
Best, Brenda*	OC Fire Authority
Brock, Robin	Rancho Cucamonga FD
Cheung, Teresa	Monterey Park FD
Contreras, Celia	Santa Fe Springs FD
Danskin, Kathy	OC Fire Authority
Daugherty, Linda	Riverside City FD
Diaz, Sylvia*	Hermosa Beach FD
Donovan, Battalion Chief	Monterey Park FD
Duker, Christine	OC Fire Authority
Flores, Christine	Rancho Cucamonga FD
Ford-Brodersen, Kathy*	North County FPD
Gill, Colleen	Newport Beach FD
Guillaume, Ronda*	Cathedral City FD
Gullickson, Irma	Fullerton FD
Haglund, Nancy	Arroyo Grande FD
Johanson, Deanne	Big Bear City FD
Joyce, Carrie	Laguna Beach FD
LeCates, Lisa	El Segundo FD
Lidster, Amy	San Miguel Con. FPD
Magallanez, Sandy	Chino Valley FPD
Mirzayans, Roberta	Burbank FD
Mitchell, Barbara	Riverside FD
Montag, Carol	San Bernardino County FD
Nellis, Valerie	Heartland Communications
O'Dell, Darilyn	San Miguel Con. FPD
Rannals, Karlena	Rancho Santa Fe FPD
Reed, Judy	Coronado FD
Scott, Mary*	Chino Valley FPD
Slusher, Ruth	Santa Fe Springs FD
Spatig, Jennifer	Riverside FD
Soldan, Martha	OC Fire Authority
Timmers, Becky*	North County FPD
Toney, Becky	San Bernardino County FD
Tousignant, Carol	Morro Bay FD
Vandagriff, Jackie	Corona FD
Villalpando, Terrie	Corona FD
Walker, Janet	Rancho Cucamonga FD
Wulfekuhl, Ali	Culver City FD

*Denotes Executive Board members