



**California Fire Chiefs' Association
ADMINISTRATIVE FIRE SERVICES SECTION
NORTHERN DIVISION
MINUTES
GENERAL MEMBERSHIP MEETING MINUTES
Friday, March 19, 2004**

LOCATION: The meeting was held at 2101 Hurley Way in Sacramento, hosted by Barbara Safford of the Sacramento Metropolitan Fire District.

ATTENDANCE:

ABRAHAM, CAROL (2nd VP)
ANDERSON, MARCIE
BARFOOT, SUSAN
BENSON, LINDA
BEVILLE, SUSAN (Corr. Sec.)
BURK, REGINA
CAPRAUN, MARIA
COOPER, KATY
CRAWFORD, SHAWN (Pres.)
FRANSEN, KAREN
FULLERTON, GAIL

GROSHONG, MIKE (Sec. Chief)
HARLOW, LINDA (1st VP)
HEIM, RALPH (Speaker)
HEYMANS, DONNA
HOLMSTROM, SHARI (Treasurer)
HOOVER, LINDA
HUBBARD, KAREN
JACQUEZ, DOLORES
JOSEPH, MARY
KAMMERER, KAREN
KEES, SUZY

ROSEDAHL, LINDA
SAFFORD, BARBARA
SCHREIBER, MARNE
SILVEIRA, ANGELICA
SIMCOE, JANICE (Speaker)
THOMPSON, DEBRA
TUVELL, SUSAN
WHITE, LINDA

CALL TO ORDER: President Shawn Crawford called the meeting to order at 10:10 a.m., which was followed by the Pledge of Allegiance.

President Crawford introduced our host Barbara Safford. Ms. Safford introduced Sacramento Metropolitan Fire District Chief Rick Martinez who welcomed the group with a few comments of appreciation, noting his tremendous amount of respect for the organization and its members. Chief Martinez' philosophy: must be competent, must be compassionate and must have fun.

GUEST SPEAKER: Ralph Heim, Legislative Advocate of the Public Policy Advocate, discussed "Politics of Budgets for Fire Departments and Fire Districts. He stated a website (www.loa.ca.gov) was a good source for this information.

Meeting recessed at 12:02 p.m. for lunch and opportunity drawing, followed by committee meetings.

Meeting reconvened at 1:06 p.m.

California Fire Chiefs Association – Section Report: Fire Chief Michael Groshong reported that CFCA met in Dixon, CA in January 2004 for the Strategic Planning meeting. Issue: communications. How do we make it better? Give suggestions to Chief Groshong or Shawn Crawford.

COMMITTEE REPORTS:

Bylaws: 3.9 needs to be changed due to the change in the workshop, as well as the term of office (3.3).

Shawn Crawford stated the bylaws do not reflect the Treasurer as a signatory; need to revise the Bylaws to reflect this change.

Communication: *Hotlinks:* Debra Thompson everything is OK. *Website:* No report.

Education & Training: Second Vice President Carol Abraham No report. Carol requested members to stay after the meeting to stuff binders for the April workshop.

Historical: Linda Hoover reported the committee is still shopping for a digital camera.

Meeting Coordinator: Barbara Safford reported three of the four 2005 meetings have locations: March 3, 2005 - Novato Fire; June 17, 2005 - Cohosted by Elk Grove and Wilton Fire; September 16, 2005 - El Dorado Hills Fire. Still looking for a host in the Bay Area for December 2, 2005. It was suggested Santa Clara might hold the December 2005 meeting.

Membership: Donna Heymans reported the membership now has 158 members (20 are new members).

Sunshine: Linda Rosedahl stated nothing to report.

Ways & Means: Dolores Jacquez reported the committee has another new member, Maria Martinez, Truckee. Dolores cannot attend the Lodi Training Workshop; however, Maria Capraun will fill in. Send request for new items via the list server. There are leftover items from the October 2003 Workshop (portfolios, quick fix kits, lanyards, etc.) If it already has been paid for by the Workshop, why are we paying for half. Dolores Jacquez will contact Darilyn and keep AFSS posted.

Workshop: First Vice President Linda Harlow reported the committee is still trying to find a location and pin down the dates. Possible locations are Monterey, SF, Napa, San Luis Obispo). The committee received eight responses from various hotels.

BUSINESS MEETING

President Crawford called the business meeting to order at 1:19 p.m.

Additions to agenda: None. M/S/C Shari Holmstrom/Linda Benson to approve the agenda as presented.

Consent Agenda: M/S/C Debra Thompson/Carol Abraham to approve the consent agenda as shown.

President's Report: President Crawford reported Nancy Haglund would be the voice this year. Nancy and Shawn worked together on the January 2004 presentation for the Strategic Planning. Shawn Crawford will be the facilitator at the Joint Meeting in May 2004. The Fall 2004 joint meeting may not be held. Thanks to Linda Benson for a great job on the Bylaws.

Action Items:

A. Recording Secretary Nominations– Linda Rosedahl will ask her Fire Chief.

B. Goals and Objectives – The E-Board will meet March 29 at 9:30 a.m. at Sacramento Metropolitan Fire District. The General Membership is invited to attend. Fire Chief Groshong will facilitate.

C. Nominating Committee – President Crawford reported that the Treasurer, Recording Secretary and President are open positions for the next election. She requested to have three members (one board member, one Committee member and one general member) volunteer to be on the Nominating Committee. Corresponding Secretary Sue Beville, Meeting Coordinator Barbara Safford, and general member Karen Franssen volunteered to be on the Nominating Committee. Shari Holmstrom stated she is open to staying on the Board as Treasurer. Shawn Crawford informed the membership she would be stepping down as President at the 2005 Annual Workshop.

Presentation Items:

None.

ROUNDTABLE

Shawn Crawford: Legislative Day is May 12 and 13, 2004. To register go to the following website: www.ca.local.org. There is no cost. This is a great opportunity to get involved. Received a note from Melissa K.; she is doing well.

Barbara Safford: Copies of Ralph Heim's material is available.

Linda Benson: Higgins Fire Department got a new engine.

Shari Holmstrom: It is Georgetown Fire Department's 150th birthday. It is the 2nd oldest volunteer fire department in the State of California. They are selling raffle tickets (\$100/each) for 9.5 acres of land. Money raised will go toward Georgetown Fire Department training tower.

Next E-Board meeting will be April 30 in Dixon, CA.

Next Joint E-Board meeting will be May 14, 2004.

ADJOURNMENT:

There being no further business, M/S/C Linda Hoover/Linda Harlow to adjourn the meeting at 2:05 p.m.

Next General Membership meeting is scheduled for June 18, 2004 at El Dorado County Fire.

Topic: Our Role in Disaster Planning (Kim Zagaris)

Respectfully submitted,

Susan Beville, Corresponding Secretary