



ADMINISTRATIVE FIRE SERVICES SECTION

CALIFORNIA FIRE CHIEFS ASSOCIATION SOUTHERN DIVISION

AFSS QUARTERLY MEETING MINUTES DECEMBER 11, 2001 HOSTED BY: ORANGE COUNTY FIRE AUTHORITY

A. CALL TO ORDER/INTRODUCTIONS:

- President Eileen Dirksen called the meeting to order at 0910 hours; and Kathy Danskin, Orange County FA, came forward to provide introductions. Kathy first introduced OCFA Chaplain Bob George, who gave the invocation, and she then led the group in the flag salute with the Orange County Honor Guard and Pipes and Drums Band present. The band gave a wonderful presentation through the playing of several songs. OCFA Captain John Bond shared about the Christmas season, and inspired the group to spend a quiet moment to reflect on the holiday's true meaning.
- Kathy Danskin introduced Chief Chip Prather, Fire Chief of the Orange County Fire Authority, describing him as a people person, approachable and supportive. Chief Prather welcomed us to Orange County and introduced the idea of taking the pathway to success by means of taking care of others. Orange County FA is only six years old as an organization, but has been successful in its growth due to the personnel who know how to take care of others. He shared several examples of this—staying to fix a citizen's plumbing problem after a water salvage call; helping overwhelmed personnel at a Subway store prepare sandwiches; and delivering extra food from restaurants to charities who distributed the food to the underprivileged. Chief Prather also pointed out AFSS member Elaine Gray, who demonstrated the pathway to success by nominating one of their Firefighter/Paramedics suffering from cancer to carry the Olympic torch. Chief Prather's point to the group was that all of us as individuals can make a difference. He then saluted the attendees for all we do and wished us a happy holiday.
- Self-introductions were given, and a warm welcome extended to all first-time attendees and guests.

B. APPROVAL OF MINUTES:

A correction was made to the minutes of September 14, 2001, by Linda A'Lurede, Apple Valley FPD. Apple Valley FPD offered two engines, being built for them by Seagraves, to New York for the 9-11 crisis. They will have to wait a little longer for their new apparatus. It was moved by Robin Brock, Rancho Cucamonga FPD; seconded by Barbara Altizer, South Pasadena FD; and unanimously approved to accept the minutes of September 14, 2001, as submitted with the above-noted correction.

C. TREASURER'S REPORT: Karlana Rannals, Treasurer

Karlana presented Balance Sheets and Profit & Loss Statements as of October 31 and December 10, 2001. The Balance Sheet reflected a reduction of \$2,000 in assets, which

will be discussed further in the agenda; we have brought in \$2,780 in membership dues; and the September's Quarterly meeting was a loss of \$121 due to the 9-11 tragedy.

AFSS made a donation to the NY Relief Fund in the amount of \$1,000, and has received \$341 from members to match this donation.

Diane Rivera, Redlands FD, has audited the books for 1999-2000, and stated that all paperwork is in order and balanced.

- D. CORRESPONDENCE:** Barbara Chapman, Corresponding Secretary
Barbara received an e-mail from Joy Davis, Beverly Hills FD, saying hello to the members. She has been unable to attend the meetings due to the appointment of a new Fire Chief and her pursuit of adopting a baby. Robin Brock, Rancho Cucamonga FPD, sent a thank you for our support of the Avon Breast Cancer Walk, and Deanne Berry also thanked AFSS through a creative newsletter sharing her experience in this event. The Northern Division forwarded a copy of their minutes to share with the Southern Division members.

- E. 2001 AFSS MEMBER OF THE YEAR:**
President Dirksen presented the 2001 Member of the Year award to Kathy Danskin. Kathy was the first member to complete the three-year commitment to AFSS President, and has served on the Membership Committee, Education Committee and recently served as the Workshop Chairperson. She single-handedly recruited all of the members of the Orange County FA to join AFSS, and has been very supportive of AFSS at the organizational level. Kathy's name will be inscribed on the Member of the Year perpetual plaque, and she received a silver fire hat necklace. In addition, AFSS will donate \$200 to the charity of her choice.

- F. EDUCATIONAL PROGRAM:**
President Dirksen introduced Patrick McIntosh, OCFA Assistant Chief and Fire Marshal, to present the meeting's educational program entitled "Fire Service Leadership-- Everyone Plays a Role." Chief McIntosh explained the importance of leadership; that it is action, not position, it is a process of influence, and it must be in force at all levels. He demonstrated many examples of what it takes to be a good leader and stressed the keys to good communication with others. To determine if you have good leadership qualities, Chief McIntosh presented the following acronym:

L oyalty
E ducation
A rticulation
D iplomacy
E xcellence
R esponsibility
S cientific Management
H onesty
I nnovation
P ride

Chief McIntosh left us with the following quote from J. Donald Winters, "The secret of leadership is working with others' abilities as they are, not as you wish they were, nor as you think they ought to be."

**LUNCH BREAK – 1230 HOURS
THE MEETING RECONVENED AT 1345 HOURS**

F. COMMITTEE REPORTS:

Rosa Hernandez, El Centro FD, introduced the Committee Chairpersons:

1. BY-LAWS COMMITTEE:
No report.
2. COMMUNICATIONS COMMITTEE:
Reported by: Darilyn O'Dell, San Miguel Consolidated FD
Karlena Rannals spoke on behalf of Darilyn and informed the group that 125 newsletters were recently mailed out to the members. Since the San Miguel Consolidated FD donates the cost of this mailing each month, Karlena encouraged the members to review the newsletter on the web site (Calchiefs.org), and contact Darilyn with any suggestions.
3. EDUCATION COMMITTEE:
No report.
4. HISTORICAL COMMITTEE:
No report.
5. MEMBERSHIP COMMITTEE:
Reported by: Carrie Joyce, Laguna Beach FD; Diane Sullenger, La Habra FD
There were welcome goodie bags for all new members, and badges and membership directories were available.
6. WORKSHOP COMMITTEE:
Reported by: Kathy Danskin, Orange County FA
This was the first joint Workshop presented by both the Northern and Southern Divisions. In the wake of 9-11, the Workshop was successful even though the numbers were down (72 registrations). The Workshop did experience a net loss of \$3,000, which will be shared by both Divisions. Recommendations for next year's Workshop included getting an early start and distributing reminder notices on a regular basis. It might be possible to obtain food sponsors to reduce some of the meal costs.
7. CERTIFICATION COMMITTEE:
Reported by: Rosa Hernandez, El Centro FD
Due to the fact that Kathryn Mendoza, the former Certification Committee Chairperson, has had to withdraw from AFSS temporarily due to a new position, Rosa encouraged the members to consider being a part of this Committee. Please contact Rosa if you are interested.

G. NEW BUSINESS:

1. BOARD REPORT:
Rosa Hernandez gave a brief report of the October E-Board meeting in Sacramento. Recommendations on how to improve the quarterly meetings were the main topic of discussion. Suggestions included changing the format of the quarterly meetings to have training and round table events only, while regular business items would be discussed at the E-Board meetings. A special E-Board meeting was called on November 30 to set three joint goals for Cal Chiefs.

2. JOINT E-BOARD REPORT:

The main topic of discussion was the proposed One Voice issue with Cal Chiefs. John Malmquist, Executive Director of Cal Chiefs, was at the meeting and answered all questions very clearly. The information was very positive, and both the Northern and Southern Divisions of AFSS are willing to support the One Voice proposal. The events of this meeting are presented in the FireCircle. Kim Morante, Salida FPD, will be the communication point between Cal Chiefs and both AFSS Divisions.

Deanne Berry asked about the Cal Chiefs' dues. Karlana Rannals explained that we will submit \$10 for each member.

The next Joint E-Board meeting will be held in April, 2002.

3. 2002 MEETING LOCATIONS:

The meetings will be hosted as follows:

March 15	San Diego County (Friday meeting)
June 14	Ventura County (Friday meeting)
	Atascadero (alternate)
September 10	Monterey Park
December 10	Redlands

4. ANNUAL GOALS:

The joint goals submitted to Cal Chiefs were as follows:

- a. Membership -- recruit and retain
- b. Establish professional recognition program
- c. Provide additional educational opportunities

As far as goals for the Southern Division, the E-Board discussed the following:

- a. Increase Membership Participation
 - Establish annual spring one-day seminar
 - Joint membership brochure / master calendar
 - Restructure quarterly meetings
- b. Update Policies and Procedures
 - Dues
 - Charitable donations
 - Electronic voting

Comments on the above included changing the meeting locations to a more central area, and cutting down the business of the meeting either through electronic voting or by having a consent calendar. Deanne Berry would like to assist in recommending central meeting locations. Barbara Altizer, South Pasadena FD, suggests that we distribute this issue to all members electronically for their input.

5. APPROVAL OF 2001/2002 BUDGET:

Karlana Rannals distributed the proposed budget, and explained that we spent more than we took in because of the significant increase in charitable contributions. The loss was approximately \$4,000 (this does not include the \$1,500 share of the loss from the Workshop). Changes to the budget include increasing membership dues from \$25 to \$50 (this will account for the additional \$10 due to Cal Chiefs), reducing charitable contributions to \$200 annually and removing Workshop stipends for Committee Chairpersons.

Barbara Altizer was concerned about the increase in membership dues, and felt that members who paid their own dues would not renew. Karlana stated that this would only account for 5% of our membership.

MOTION: It was moved, seconded, and unanimously approved to accept the 2001/2002 Budget as submitted.

H. PRESENTATIONS:

President Dirksen acknowledged three members who were retiring from the fire service-- Barbara Counsil, Pasadena FD; Mary Gallagher, North County FPD; and Marti Hendrix, San Bernardino County FD. Barbara has been a member for two years, and has been very active in AFSS, assisting on the Bylaws Committee and working with her husband, Richard, to collect raffle donations. Barbara has been a great asset to the organization and we will miss her. She was presented with an inscribed pen set.

Due to the fact that Mary Gallagher and Marti Hendrix were unable to attend today's meeting, they will be presented with their gifts at another time.

K. INFORMATION EXCHANGE:

1. Barbara Counsil, Pasadena FD – Six New York Firefighters are riding across the country to raise funds for the 9-11 tragedy. They will arrive in Pasadena on December 16, and it is their hope that one representative from every agency will participate in their welcome. Several staff positions have opened in the City of Pasadena.
2. Deanne Berry, Big Bear City FD – Deanne has asked for information about physical requirements for hiring and return-to-work Firefighters.
3. Robin Brock, Rancho Cucamonga FPD – The New York Firefighters will also be in Rancho Cucamonga on Saturday, December 15. The community will be lining up along Foothill Boulevard to welcome them.
4. Diane Sullenger, La Habra FD – Chief McGroarty will be leaving December 14 to accept a position with the Governor's Emergency Services Section. He will be the Deputy Chief in charge of special operations, which includes USAR and weapons of mass destruction.
5. Kathy Ault, Fountain Valley FD – Chief Heimos will be retiring January 24, 2002.
6. Joyce Becker, Ontario FD – Chief Nelson will be retiring on May 18, 2002.
7. Sylvia Diaz, Hermosa Beach FD -- They are hiring a new Assistant Chief, Chief Gomez, from Montclair FD.
8. Elaine Gray, Orange County FA – The Firefighter she nominated to carry the Olympic Torch will be running on January 15 in Pasadena. She encouraged the members to come out and cheer him on.
9. Linda A'Lurede, Apple Valley FPD -- Apple Valley FPD will be celebrating their 50th Anniversary.
10. Darci Bodin, Orange County FA – After the 9-11 tragedy, one of OCFA's employees designed a bronze sculpture with a firefighter's helmet and the U.S. flag on top of rubble. Sculptures, with the individual inscribed name of a New York Firefighter who was lost in the disaster, will be made and given to each of their families (345 in all). OCFA is looking for sponsors to donate \$125 per sculpture; sponsors may choose a particular Firefighter to represent. A letter will be presented to the family with the sculpture.
11. Robin Brock, Rancho Cucamonga FPD – Robin asked about obtaining the AFSS e-mail distribution list. Karlana Rannals stated that if you have Netscape, you

can right click on her list and create your own contact list. Robin will experiment with Outlook and send out an e-mail on how to create it.

12. Eileen Dirksen, Redlands FD – Eileen's husband secretly submitted an article to the local Redlands newspaper about her recent installation as President of AFSS. Because of the article, Eileen received many positive inquiries about AFSS from other agencies and organizations. Redlands will complete the retrofit on one of their stations in August 2002. The ground has been broken on the firefighter memorial in Sacramento, which is slated to open April 2002.

L. ADJOURNMENT

President Dirksen gave thanks to Kathy Danskin and all Orange County FA personnel who were involved in coordinating today's meeting. The next quarterly meeting will be hosted by San Diego County on Friday, March 15, 2002.

There being no further business, the meeting adjourned at 1500 hours.

Patty Felando, Recording Secretary

December 2001 Meeting Attendees

A'Lurede, Linda	Apple Valley FPD	Hall, Pat	Orange County FA
Altizer, Barbara	South Pasadena FD	Harriss, Cathee	Orange County FA
Antonello, Tami		Hernandez, Rosa	El Centro FD
Ashe, Patrice		Hollan, Mary	Ventura County FPD
Ault, Kathy	Fountain Valley FD	Humphries, Sandi	Orange County FA
Beach, Cathy	Atascadero FD	Joyce, Carrie	Laguna Beach FD
Becker, Joyce	Ontario FD	Klunk, Dave	Santa Fe Springs FD
Becker, Yvette	Monterey Park FD	Lidster, Amy	San Miguel Cons. FPD
Berry, Deanne	Big Bear City FD	Martinez, Luz	Vernon FD
Blaul, Laura	Orange County FA	Maxham, Tom	Chino Valley IFD
Blystone, Dan		McFeaters, Lois	Orange County FA
Bodin, Darci	Orange County FA	McIntosh, Patrick	Orange County FA
Bravo, Christine	Monterey Park FD	Meinklein, Georgia	Orange FD (Retired)
Brock, Robin	Rancho Cucamonga FPD	Mello, Lucy	Orange County FA
Chapman, Barbara	Santa Fe Springs FD	Metz, Randy	Orange County FA
Clymer, Liz	SBCO/Lake Arrowhead FD	Mitchum, Cathy	Chino Valley IFD
Counsil, Barbara	Pasadena FD	Murphy, Tim	San Bernardino City FD
Danskin, Kathy	Orange County FA	O'Dell, Darilyn	San Miguel Cons. FPD
Davis, Lorena	Orange FD	Ousley, Kathy	Santa Ana FD
Deacon, Elizabeth	Orange County FA	Panique, Chester	Orange County FA
DeAnda, Charlotte	Santa Fe Springs FD	Parker, Diane	Orange County FA
Dennis, Jodie	Monrovia FD	Petroff, Brett	Orange County FA
Diaz, Sylvia	Hermosa Beach FD	Rannals, Karlana	Rancho Santa Fe FPD
Dirksen, Eileen	Redlands FD	Reed, James	Laguna Beach FD
Donley, Kathleen	Colton FD	Rice, Laurie	San Bernardino County FD
Douglas, Michelle	Colton FD	Rivera, Diane	Redlands FD
Duker, Christine	Orange County FA	Runnestrand, Dan	Orange County FA
Elmer, Eric	Orange County FA	Scott, Mary	Chino Valley IFD
Felando, Patty	Chino Valley IFD	Slivkoff, Lydia	Orange County FA
Fibich, Chief Terry	Arroyo Grande FD	Soldano, Martha	Orange County FA
Freville, Marilee	Orange County FA	Sullenger, Diane	La Habra FD
Gastelum, Veronica	Orange County FA	Thomas, Cathy	Ontario FD
Gomez, Chris	Monterey Park FD	Toney, Becky	San Bernardino County FD
Gray, Elaine	Orange County FA	Van Voorst, Patti	Orange FD
Gullickson, Irma	Fullerton FD	Weland, Neil	Santa Fe Springs FD