



AFSS North Quarterly Meeting Minutes

December 6, 2013

Location: Wackford Community Center - Valley Oak Ballroom
9014 Bruceville Road, Elk Grove, CA 95758

Host: Valerie Erwin, Cosumnes Fire Department

Attendance:

Meghan Scannell President / UC Davis Fire Department
Valerie Erwin 1st Vice-President / Cosumnes Fire Department
Joyce Engler Treasurer / Truckee Fire Protection District
Nancy Tillotson Corresponding Secretary / Vacaville Fire Department
Tracey Hansen Section Chief / Cosumnes Fire Department

Kathy Athey CAL FIRE / South Santa Clara County Fire District
Susan Barfoot Woodbridge Rural Fire Protection District
Linda Benson Retired / Life Member
Shawn Crawford Meeks Bay Fire Protection District
Wendy Crosthwaite Sacramento Regional Fire/EMS Communication Center
Beverly Fuchs Folsom Fire Department
Lori Gay Sacramento Fire Department
Janet German Merced Fire Department
Linda Harlow Corte Madera Fire Department
Linda Hoover Retired
Karen Kammerer Liberty Rural County Fire Protection District
Lara Kelley Sacramento Metropolitan Fire District
Susan Kim Southern Marin Fire Protection District
Jodi Martin Rescue Fire Protection District
Mollie Meyer Sacramento Metropolitan Fire District
Sharon Mulkeen Kentfield Fire Protection District
Janice Parker Sacramento Regional Fire/EMS Communication Center
Sallie Ross-Filgo South Lake Tahoe Fire Department
Joyce Suihkonen Retired
Kimberly Wilson Mill Valley Fire Department
Sherry Habon Guest / State Fire Marshall's Office
Cristy Jorgenson Guest / CA Fire & Rescue Training Authority

Call to Order: President, Meghan Scannell called the meeting to order at 09:05 hrs, which was followed by the flag salute.

Welcome: Fire Chief Tracey Hansen of the Cosumnes Fire Department, welcomed members and guests.

Training: *Security, Privacy, and Identity Theft: Business and Personal.*
Presented by: JoAnn Conner, Certified Identity Theft Specialist



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- Business Meeting:**
1. Introduction of guests and new members
 2. Self introductions of members
 3. Approval of Quarterly Meeting Minutes from 09/20/13.
After hearing from the membership, September minutes were not available on the website, President Scannell requested that the 9/20/13 minutes be provided for posting and deferred their approval until the next general membership meeting.
 4. President's Report by Meghan Scannell
 5. Legislative session is at an end until January 2014.
 - CalChiefs will be holding their strategic planning meeting in February at the FireHouse convention in San Diego.
 - E-board conference calls with the Southern Division have been fruitful.
 - We are busy planning for the AFSS 2014 Academy.
 6. CalChiefs Liaison Report by Chief Tracey Hansen
 - CalChiefs are working on language clean up, bolstering language to fire chiefs.
 - Training Officers are working on language regarding emission of fire engines.
 - Please provide your input for the next legislative session. CalChiefs has come a long way. Legislative session looks forward to our sections' feedback. We welcome and encourage your feedback.
 7. Elections – 2 positions are open for election in 2014
 - 2nd Vice President (1 yr term)
 - Recording Secretary (2 yr term)

The following people have expressed interest in filling these 2 positions: Wendy Crosthwaite, 2nd Vice President and Nancy Tillotson, Recording Secretary. Susan Kim made a motion to accept those nominated as our new board members. Jodi Martin second, all approved. This now creates a vacancy in the Corresponding Secretary position, formerly held by Nancy Tillotson. Mollie Meyer has expressed interest in filling the Corresponding Secretary position for the remainder of the term. The General Membership in attendance was asked if there were any



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others interested in this position. There were none. The E-Board will appoint Mollie Meyer to this position at their January 17, 2014 meeting.

Due to personal reasons, Renee Vetter has stepped down from 2nd Vice President creating a vacancy. Chrissy Niven, current Recording Secretary, has expressed interest in filling this position which rotates to 1st Vice President in March 2014. The General Membership in attendance was asked if there were any others interested in this position. There were none. The E-Board will appoint Chrissy Niven to this position at their January 17, 2014 meeting. Ms. Niven will remain the Recording Secretary until the Installation Ceremony.

These changes will take effect at the 2014 Academy in March after the installation ceremony.

Meet your board for 2014.

Valerie Erwin – President
Chrissy Niven – 1st Vice President
Wendy Crosthwaite – 2nd Vice President
Joyce Engler – Treasurer
Nancy Tillotson – Recording Secretary
Mollie Meyer – Corresponding Secretary

Lunch: Broke for lunch at 12:30 hrs, reconvened at 13:00 hrs.

Business Meeting

- Continued:**
8. Name the Newsletter
AFSS Northern Division newsletter has been re-named "Northern Flame". Shawn Crawford submitted the winning name and will receive a gift for her efforts.
 9. General Membership Meeting, Change
Due to the 2014 Academy being held in March, the next general membership meeting will be held on Thursday, February 27th. Chrissy Niven will be hosting this event in Dublin. The focus will be on creating a strategic plan for our section. The workshop will be facilitated by Marcus Reed, Chief, Roseville Fire. AFSS has been requested to submit our strategic plan at CalChiefs Conference. We are excited to hear from our members about our accomplishments and future path.



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10. Academy Scholarship, First Time Attendee

2014 Academy, March 25th -27th in Sacramento. The committee decided to save money and offer a hybrid program. The Embassy Suites, Old Sacramento was chosen for its amenities, discounted valet parking and location with other activities. A bus will shuttle participants back and forth between hotel and our training site, CA Fire & Rescue Training Authority. We will be celebrating AFSS Silver Anniversary. If you know of any former members, please send their contact info to Valerie. The Academy will feature several prominent speakers and break-out sessions. A visit to the State Capitol for a behind the scenes to include Legislative updates. Professional partnerships are sponsoring our lunches while blending networking and educational opportunities.

Discounted Room Rates are \$159.00 (includes full breakfast daily and evening Manager's Reception).

Discounted valet parking is \$20 per night.

Registration cost is \$250.00 per person.

The First-Time Attendee Conference/Academy Scholarship is for members who have not yet attended an AFSS Conference/Academy. The scholarship covers the cost of registration only. 2 members' submitted applications and 2 additional members' names were submitted at the meeting.

First Time Attendee Scholarship winner is; Rebecca Kozak

A. Conference Scholarship Naming Proposal

Linda Harlow requested that our First Time Attendee Scholarship, be renamed the Carol Abraham Scholarship. Sallie Ross-Filgo made a motion to accept the scholarship name change. Shawn Crawford second, all accepted. Valerie Erwin motioned that AFSS North donate \$100.00 to Hospice by the Bay in memory of Carol Abraham. All accepted.

11. Academy Scholarship, Meeting Attendee

For each general membership meeting you attend, your name is entered into the drawing for the AFSS Scholarship. Scholarship covers cost of registration only. This year's winner is, Linda Hoover.



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12. Treasurer's Report by Joyce Engler

November 2013 Treasurer's Report was presented. The report is available for review on the AFSS website. Check #3015 is more than 90 days old. The check has been voided and will be reissued.

13. Years of Service

Meghan Scannell announced the individuals for five, ten, fifteen and twenty years of membership in AFSS North.

- i. Twenty year members receive a crystal CalChiefs AFSS vase.
 1. Selai Lesu, Marina Fire Department
- ii. Fifteen year members receive the CalChiefs AFSS paperweight.

Recipients include:

 1. Kathi Hendricks, Humboldt Bay Fire
 2. Carol Zandona, Tracy Fire Department
- iii. Ten year members receive a CalChiefs AFSS desk clock.

Recipients include:

 1. Sandy Basso, Livermore-Pleasanton Fire Department
 2. Mary Joseph, Mosquito Fire Protection District
 3. Debbie Miller, Russian River Fire Protection District
- iv. Five year members receive a plaque award.

Recipients include:

 1. Betty Box, Novato Fire Protection District
 2. Laurie Dennis, Felton Fire Protection District
 3. Marge Reed, San Ramon Valley Fire Protection District
 4. Crystal Smyth, Yocha Dehe Fire Department
 5. Renee Vetter, San Ramon Valley Fire Protection District
 6. Denise Wade, Novato Fire Protection District

14. Life Members

Two Life Members were presented with gold AFSS name badges and certificates. Recipients include:

1. Linda Hoover, Lodi Fire Department
2. Joyce Suihkonen, Vacaville Fire Protection District

15. Member of the Year

Recipient is presented with a silver helmet necklace, a plaque and a \$100.00 contribution to the charity of their choice. Recipient is:

1. Jodi Martin, Rescue Fire Protection District



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16. Adjournment

Linda Harlow requested that the meeting be adjourned in memory of Carol Abraham. President Meghan Scannell requested a moment of silence in memory of Carol Abraham.

Meeting was adjourned at 13:40 hrs.

Next Meetings

E-Board	January 17, 20140900 to 1600 hrs Cosumnes Fire, Elk Grove
General	February 27, 2014.....0900 to 1500 hrs Alameda County Fire, Dublin

Respectfully submitted,

Nancy Tillotson

Nancy Tillotson

AFSS North, Corresponding Secretary