



AFSS North Quarterly Meeting Minutes

March 18, 2016

LOCATION: Redwood City Fire Department
755 Marshall St., Redwood City, CA 94063

HOSTS: Gina Hamilton & Tramane Soberanes

ATTENDANCE:

Valerie ErwinPresident / Cosumnes Fire Department
Joyce EnglerTreasurer / Truckee Fire Department
Nancy TillotsonRecording Secretary / Vacaville Fire Department
Susan KimCorresponding Secretary / Southern Marin Fire Protection District

Danette AustinHiggins Fire Department
Kaitlyn DefantiSan Mateo Fire Department
Rosa DollAlameda County Fire Department
Rubina EllamCentral County Fire Department
Silvia FloresSan Mateo Fire Department
Paula ForencichCentral County Fire Department (Guest)
Janet GermanMerced Fire Department
Gina HamiltonRedwood City Fire Department
Theresa MaluiaRedwood City Fire Department
Jodi MartinRescue Fire Protection District
Dominique MaurerModesto Fire Department
Nicole MoralesSan Mateo Fire Department
Chrissy NivenAlameda County Fire Department
Jessica SmartModesto Fire Department
Tramane Soberanes ...Redwood City Fire Department
Lynda VargasWest Sacramento Fire Department
Kimberly WilsonMill Valley Fire Department

BUSINESS MEETING:

- Business Meeting called to order at 12:37 PM
- Introduction of guests, new members and attendees
- Approval of Minutes: December 4, 2015 Quarterly Meeting
Motioned by Susan Kim, 2nd by Kimberly Wilson, All approved

President's Report by Valerie Erwin

During January 2016, Valerie Erwin and Wendy Crosthwaite attended the CalChiefs Presidents Forum and Strategic Plan on behalf of AFSS North. Membership dues have been restructured and significantly increased. Membership now includes additional staff under one membership.

CalChiefs Liaison Report by Valerie Erwin, on behalf of Chief Hansen

Chief Hansen is currently attending Fire Prevention Officers (FPO) conference.

CalChiefs Conference will be held October 26-28, 2016 at the Sheraton Grand, Sacramento. Chief Mike DuRee, Long Beach Fire Department, will be installed as President of CalChiefs. AFSS North will be attending and assisting with registrations.

Treasurer's Report by Joyce Engler

- January 2016
 - General Fund Balance:.....\$ 6,125.31
 - Conference Account Balance:\$ 6,609.76
 - Business Market Savings Balance:.....\$ 106.22
 - Reserve Account Balance:\$ 6,144.68
 - TOTAL:\$18,985.99

Charitable Donation Recipient (March 2016)

Proceeds will go to the AFSS North / Carol Abraham Scholarship

OLD BUSINESS:

2016 Conference, April 27-29, 2016

As of today, 58 registrants. All rooms in our group block have been reserved. A request has been made for additional rooms at the same rate. Registration fees increase to \$500 on April 1, 2016.

Meals included: lunch on Wednesday & Thursday, dinner on Thursday

Tuesday: 4:00-5:30 pm / Joint E-Board meeting

5:30-7:00 pm / Welcome reception

Wednesday Night: Bunko

Thursday Night: Installation Banquet (semi-formal / evening wear)

North E-Board

Mollie Meyer, 1st Vice President, is expecting twins and has stepped down from her position on the Board. Nancy Tillotson has accepted appointment to fill the 1st Vice President position.

Wendy Crosthwaite, President
Nancy Tillotson, 1st Vice President
Vacant, 2nd Vice President
Joyce Engler, Treasurer
Vacant, Recording Secretary
Susan Kim, Corresponding Secretary

Committee Reports

Sunshine Committee – Sallie and Shawn have stepped down as Chairpersons. Danette Austin expressed interest in being Chairman of the Sunshine Committee.

NEW BUSINESS:

2016-2017 Preliminary Budget presented by Joyce Engler

Items to note:

- Dues increase
- Website / Constant Contact (new expense, AFSS South will split annual cost)
- CFCA Dues increase

Membership will vote on the budget at June 2016 general membership meeting

Motion to approve preliminary budget by Nancy Tillotson, 2nd by Susan Kim, All approved.

AFSS Bylaws – Proposed Revisions presented by Joyce Engler

3.3 Term of Office – change to correspond with the fiscal year, July 1.

Motion to approve proposed revisions by Danette Austin, 2nd by Jodi Martin, All approved.

ITEMS FROM THE FLOOR

Susan Kim spoke on Prescription Drug Take Back Day, April 30th. There is a local group advocating safe prescription dosing, safe storage and safe disposal. Susan offered info to anyone who would like to post information on NextDoor and Facebook applications. Do you store your prescription drugs and vitamins in a bathroom that guests use?

Adjournment: 1:57 pm

Recorded by

Nancy Tillotson

Nancy Tillotson

AFSS North, Recording Secretary

Future Meetings

Joint E-Board .. April 26, 2016 – 4:00 – 5:30 pm / Squaw Creek Resort

General June 17, 2016 – Sacramento Regional Comm. Center (Excel Tips & Tricks, Hands-On)

September 16, 2016 – Modesto Fire Department

December 2, 2016 – El Dorado Hills

March 17, 2017 – Open