



ADMINISTRATIVE FIRE SERVICES SECTION • SOUTHERN DIVISION

## Quarterly Meeting Minutes December 8, 2009

### AFSS Quarterly Meeting Minutes

December 8, 2009

Hosted by Orange County Fire Authority

#### A. Call to Order and Introductions:

- President Christine Flores called the meeting to order at 9:10 a.m.
- Warren Johnson, Chaplain, Orange County Fire Authority, provided the inspiration.
- Cathee Harris, Orange County Fire Authority, led the flag salute.
- Fire Chief Keith Richter, Orange County Fire Authority, welcomed everyone to the meeting.
- The attendees gave self-introductions. There were two first-time attendees: Beverly Shapiro (Oceanside), and Beth Springer (City of Orange).

#### B. Consent Calendar:

Members reviewed the Minutes of the September 15, 2009 meeting and Treasurer's Report.

**Motion:** Robin Brock (Rancho Cucamonga) moved to approve the Consent Calendar. Paris Profit (Orange County Fire Authority) seconded the motion. **Vote: Unanimous.**

#### C. Section Chief's Report:

President Flores reported that Chief Antonucci would not be present and referred everyone to read his article in the current issue of the Fire Circle.

#### D. Correspondence Report:

Corresponding Secretary Karen McCoy reported that she received a letter from Eric Botkin, thanking AFSS for the charitable contribution.

#### E. Committee Reports:

##### **Bylaws Committee – Barbara Altizer**

Barbara reported that the SOG revisions are being reviewed by the Executive Board.

##### **Communications Committee – Robin Brock**

Robin reported that the Winter Edition of the Fire Circle was distributed via email. She asked for feedback from members for recommendations and suggestions on ways the Fire Circle can be improved. The Committee is working on creating a membership database based on specific information including District's vs. Cities, hire dates, etc. The focus of the committee for 2010 is the Cal Chiefs/AFSS website.

##### **Conference Committee – Darilyn O'Dell**

Darilyn reported that the 2010 conference has been postponed to 2011. She thanked the committee members who agreed to stay on the committee for an additional year.

**Education Committee – Kathy Ford**

Kathy reported that they are losing committee members; they started out with five and are down to two. She asked the membership to help look for speakers. The committee currently has a small database of speakers and will work with the host agencies to help them get a speaker if they do not have one in mind.

**Historical Committee – Joyce Becker**

Joyce reported that she purchased a digital photo frame and media card. She announced that she is stepping down as the committee coordinator as a result of her workload. She has been the coordinator for seven years and has really enjoyed it. The 20<sup>th</sup> Anniversary book can still be purchased; the best prices are available through Costco's website. Becky Timmers thanked Joyce for all of her hard work.

**Membership Committee – Liz Dobb**

Liz reported that the current membership count is 115 with 8 new members. Those numbers are down from the 145 members last year. The membership directory is available on the website.

**Ways and Means Committee – Sylvia Moreno and Ronda Guillaume**

The coordinators were not present at the time of the committee reports. The See's Candy was delivered to this meeting.

**F. Presentation – 2009 Member of the Year Award:**

President Flores handed out certificates and congratulatory gifts for those nominated for the 2009 Member of the Year Award. They were Liz Dobb (San Miguel), Vicki Varnes (Chino Valley) and Sylvia Moreno (Hermosa Beach). President Flores then announced that Sandy Magallanez is the 2009 AFSS Member of the Year. She then read some of the comments and reasons why Sandy was selected and presented her with the perpetual plaque and engraved silver helmet pendant.

The Executive Board has instituted a new practice of giving the outgoing member of the year a permanent plaque commemorating their award.

**G. Educational Program:**

Laura Blaul, Assistant Chief/Fire Marshal with the Orange County Fire Authority, presented "Ready! Set! Go! A wildfire action planning program that educates residents on the danger of wildfire and how to properly prepare." At the conclusion of the presentation President Flores presented Chief Blaul with a certificate of appreciation.

**H. Committee Meetings**

The morning education program and station tour ran long; it was decided not to conduct the Committee Meetings.

**I. Old Business:**

Christine Flores reported there was no old business to review.

**J. Burn Center Testimonial and Acceptance of Toys:**

Keri Rodriguez of the Orange County Fire Authority gave a testimonial on the Burn Center. Her young son was burned and despite the odds made a miraculous recovery. The items donated by AFSS members were accepted and will be delivered to the Burn Center by Sylvia Moreno.

## **K. New Business:**

### **Charitable Contributions**

Treasurer Renae Rasmussen announced that the recipient of the \$100 quarterly charitable contribution is Faletusi Liulamaga (nominated by Gracie Ramirez – Oceanside Fire Department.) Mr. Liulamaga is one of fifty employees who are being laid off by the City of Oceanside at the end of December. He is the sole supporter of an extended family. After this unfortunate news, both he and his wife received an unimaginable blow; the tsunami that devastated Samoa in October took the lives of four of his relatives and two of his wife's family members.

**Motion:** Brenda Best (Orange County Fire Authority) moved to increase the charitable contribution for the quarter to \$250. Carol Tousignant (Morro Bay) seconded the motion. Vote: Unanimous.

### **Quarterly Meeting Locations**

President Flores asked if there were any agencies that would like to host the quarterly meetings in 2010. The following meeting host/locations have been set: March (Anaheim), June (Morro Bay), September (El Segundo), and December (Rancho Cucamonga).

### **Executive Board Elections**

2nd Vice President Valerie Nellis reported that of the two position openings in April (2nd Vice President and Corresponding Secretary) she received multiple nominations for each position but only one member for each position accepted the nomination. Karen McCoy (City of Riverside) will be installed as the new 2<sup>nd</sup> Vice President and Vicki Varnes (Chino Valley) as the new Corresponding Secretary.

## **L. Round Table Discussion**

*Lisa LeCates, El Segundo FD* – El Segundo was referenced twice in the Daily Dispatch for the grand opening of Station 2; and, talks with the Los Angeles County Fire Department for a survey to determine the possibility of creating a contract for services. The survey should take four months to complete.

*Beverly Shapiro, Oceanside FD* – she thanked everyone for the charitable contribution award to an Oceanside employee. Gracie Ramirez really wanted to be here and thank everyone as well but she was unable to attend.

## **M. Adjournment**

President Flores presented Brenda Best, Kathy Danskin, Christine Duker, Cathee Harris, Tara Miali and Paris Profit with certificates of appreciation for hosting the meeting. With no additional business to be brought forward, the meeting was adjourned at 2:09 p.m.

The next meeting will be held on Tuesday, March 9, 2010 hosted by Anaheim Fire Department.

*Darilyn O'Dell*

Darilyn O'Dell  
Executive Board, Recording Secretary

## Quarterly Meeting Attendees

*December 8, 2009*

<u>Attendee</u>	<u>Agency</u>
Barbara Altizer	South Pasadena FD – Retired
Patricia Alvarez	Anaheim FD
Joyce Becker	Ontario FD
Brenda Best	Orange County Fire Authority
Carole Borries	Montebello FD - Retired
Robin Brock	Rancho Cucamonga FD
Gloria Connors	Chino Valley FPD
Kathy Danskin	Orange County Fire Authority
Jodie Dennis	Monrovia FD
Liz Dibb	San Miguel FPD
Christine Duker	Orange County Fire Authority
Christine Flores*	Rancho Cucamonga FPD
Corinne Flores	Big Bear Lake FD
Kathy Ford	North County FPD
Colleen Gill	Newport Beach FD
Irma Gullickson	Fullerton FD
Cathee Harris	Orange County Fire Authority
Lisa LeCates	El Segundo FD
Julia Loeffert	Loma Linda FD
Sandy Magallanez	Chino Valley FPD
Luz Martinez	Vernon FD
Debbie Matthews	Riverside County FD
Karen McCoy*	City of Riverside FD
Jana McKhann	NexTech Systems, Inc.
Tara Miali	Orange County Fire Authority
Georgia Minklein	Orange FD – Retired
Gina Molina	Rancho Cucamonga FD
Sylvia Moreno	Hermosa Beach FD
Ana Neira	Laguna Beach FD
Valerie Nellis*	Heartland Communications
Darilyn O'Dell*	San Miguel FPD
Colleen O'Keefe	West Covina FD
Lorrie Ortiz	Santa Ana FD
Peggy Palmer	Pasadena FD
Paris Prophet	Orange County Fire Authority
Rena Rasmussen*	North County FPD
Mary Scott	Chino Valley FPD
Becky Timmers*	North County FPD
Greg Turner	Chino Valley FPD
Beverly Shapiro	Oceanside FD
Carol Tousignant	Morro Bay FD
Vicki Varnes	Chino Valley FPD
Janet Walker	Rancho Cucamonga FD

\*Denotes Executive Board Members