

California Fire Chiefs Association

Administrative Fire Service Section - Northern Division

2017/2018 Draft Preliminary Budget



INCOME		
INVESTMENT		
FY 2015/2016 General Fund Rollover	\$	4,500.00
Reserve	\$	0.00
Carol Abraham Scholarship Fund Rollover Balance	\$	26.59
DUES		
Annual Membership	\$	3,825.00
Quarterly Meeting	\$	2,500.00
FUNDRAISING		
Charitable Donation Raffle	\$	1.00
Ways & Means	\$	1.00
MISCELLANEOUS		
	\$	1.00
REIMBURSEMENT INCOME		
	\$	310.00
Total Revenue	\$	11,164.59
EXPENSES		
ADMINISTRATION		
Quarterly Meetings	\$	2,016.00
Raffle Prizes for Charitable Donations	\$	200.00
Tax Preparation	\$	350.00
Reserve	\$	0.00
Operational Expense	\$	360.00
Memorial Contribution	\$	100.00
Charitable Donation	\$	1.00
Miscellaneous	\$	1.00
LEADERSHIP		
CFCA Dues	\$	300.00
CFCA Annual Conference	\$	1,000.00
CFCA Strategic Planning/Presidents Forum Meetings	\$	1,000.00
COMMITTEES		
Communication - website	\$	200.00
Communication - Constant Contact	\$	440.00
Conference - Site Selection/Committee Coordinators	\$	250.00
Education & Training	\$	3,300.00
Historical	\$	0.00
Membership	\$	180.00
Sunshine	\$	200.00
Ways & Means	\$	260.00
MEMBER RECOGNITION		
Awards		
Executive Board Outgoing	\$	225.00
Year's of Service Recognition	\$	297.00
Committee Coordinators Appreciation	\$	0.00
Life Member - Badge	\$	30.00
Member of the Year - Plaque	\$	130.00
Certificate Frames	\$	100.00
Donations		
Member of the Year	\$	100.00
Annual Conference Scholarship		
Carol Abraham	\$	300.00
General Membership Scholarship	\$	300.00
Total Expenses	\$	11,640.00

AFSS NORTHERN DIVISION
BUDGET FY 2017/2018

INCOME

INVESTMENT

FY 2015-2016 General Fund Rollover (remaining funds after all budget liabilities are paid)	\$ 4,500.00
Reserve (FY 2015-2016 transfer)	\$ 0.00
Carol Abraham Scholarship Fund Rollover Balance	\$ 26.59

DUES

Annual Membership 70 Renewal Members Paid / 5 New Members (70 @ \$50.00 and 5 @ \$65.00)	\$ 3,825.00
Quarterly Meeting 25 paid participants x 4 mtgs @ \$25	\$ 2,500.00

FUNDRAISING

Charitable Donation Raffle \$50.00 per meeting x 4 meetings	\$ 1.00
Ways & Means	\$ 1.00

MISCELLANEOUS

\$ 1.00

REIMBURSEMENT INCOME

\$ 310.00

Communication Committee Expense Reimbursement
Website
Constant Contact

Total Revenue	\$ 11,164.59
----------------------	---------------------

AFSS NORTHERN DIVISION
BUDGET FY 2017/2018

EXPENSES

ADMINISTRATION

Quarterly Meetings		
25 paid participants x 4 mtgs @ \$18	\$	1,800.00
Host/Chiefs/Speaker - up to three (3) people \$18 ea.	\$	216.00
Raffle Prizes for Charitable Donations		
\$50.00 per meeting x 4 Quarterly meetings	\$	200.00
Tax Preparation		
CPA services and filing fees	\$	350.00
Reserve	\$	0.00
(FY 2015-2016 transfer)		
Operational Expenses		
Bank checks, Stamps, postage & shipping,	\$	360.00
P.O. Box for Treasurer \$100.00		
Memorial Contribution	\$	100.00
Charitable Donation	\$	1.00
Miscellaneous	\$	1.00

LEADERSHIP

CFCA Dues	\$	300.00
CFCA Membership Dues for Section President		
CFCA Annual Conference	\$	1,000.00
- Expenses for 2 representatives (President 1st VP or designees)		
to attend including travel, hotel (shared accommodations),		
meals, registration and expenses		
CFCA Strategic Planning / Presidents Forum Meeting	\$	1,000.00
Expenses for 2 representatives to attend including		
travel, hotel (shared accommodations), meals and expenses		

COMMITTEES

Communication		
Website	\$	200.00
Constant Contact	\$	440.00
Conference		
Conference Site Selection Visit	\$	250.00

AFSS NORTHERN DIVISION
BUDGET FY 2017/2018

Education & Training		
PRP - Level I & II	\$	0.00
Quarterly Meeting Training		
Speaker Fee or Token of Appreciation/Training fees	\$	3,300.00
Certificates of Training, training supplies, and		
Certificates of Appreciation Speaker/Trainer		
Historical		
Photography and data storage equipment/software/misc.	\$	0.00
Membership		
Membership Badges	\$	180.00
5 @ \$15 each - New Members		
7 @ \$15 each - New Board Members		
Membership Drive	\$	0.00
Marketing/Brochure/Supplies		
Sunshine		
Cards (including birthday cards) and Postage - \$100.00	\$	200.00
Special Recognition \$100.00		
Ways & Means	\$	260.00
Promotional goods		
MEMBER RECOGNITION		
Awards		
Executive Board members		
Term completion plaque -3 @ \$75.00 each	\$	225.00
General Membership		
Years of Service Recognition gift	\$	297.00
Certificate of Appreciation Committee Coordinators	\$	0.00
Life Member - Badge	\$	30.00
2 @ \$15.00 each		
Member of the Year plaque/gift	\$	130.00
Certificate Frames	\$	100.00
Donations		
Member of the Year donation	\$	100.00
Annual Conference Scholarship		
1-Carol Abraham Memorial	\$	300.00
1-General Member Participation (quarterly mtg attendance)	\$	300.00
Total Expenses	\$	11,640.00

2017-2018 FISCAL YEAR SUMMARY

Acct #	EXPENSES		July 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	Expended	Balance	16/17 Actuals
	ADMINISTRATION																
5100	Quarterly Meetings	2,016.00													0.00	2016.00	
5101	Opportunity Drawing	200.00													0.00	200.00	
5102	Tax Preparation	350.00													0.00	350.00	
5103	Reserve	0.00													0.00	0.00	
5104	Operational Expense	360.00													0.00	360.00	
5105	Memorial Contribution	100.00													0.00	100.00	
5106	Charitable Donation	1.00													0.00	1.00	
5107	Miscellaneous	1.00													0.00	1.00	
	LEADERSHIP																
5200	CFCA Dues	300.00													0.00	300.00	
5201	CFCA Annual Conference	1,000.00													0.00	1000.00	
5202	CFCA Strategic Planning / Presidents Forum Meetings	1,000.00													0.00	1000.00	
	COMMITTEES																
5310	Communication - Website	200.00													0.00	200.00	
5311	Communication - Constant Contact	440.00													0.00	440.00	
5300	Conference Site Selection Visit	250.00													0.00	250.00	
5301	Conference Committee Coordinators	0.00													0.00	0.00	
5302	Education & Training	3,300.00													0.00	3300.00	
5305	Historical-Photography & Data Storage Equip./Supplies	0.00													0.00	0.00	
5306	Membership Badges	180.00													0.00	180.00	
5307	Membership Drive-Marketing/Brochure	0.00													0.00	0.00	
5308	Sunshine-Member/Attendance Enrichment	200.00													0.00	200.00	
5309	Ways & Means-Promotional Goods	260.00													0.00	260.00	
	MEMBER RECOGNITION																
5400	Awards - Plaques/Certificates	782.00													0.00	782.00	
5401	Donations-Member of the Year	100.00													0.00	100.00	
5403	Annual Conference Scholarship-Memorial/General Member	600.00													0.00	600.00	
	TOTAL EXPENSES	11,640.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,640.00	0.00

Acct #	INCOME														Received	Shortfall	
	INVESTMENT																
6100	FY 2016-2017 General Fund Rollover	4,500.00													0.00	(4,500.00)	
6101	Reserve	0.00													0.00	0.00	
6102	Carol Abraham Scholarship Fund Balance	26.59													0.00	(26.59)	
	DUES																
6200	Annual Membership Dues	3,825.00													0.00	(3,825.00)	
6201	Quarterly Meeting Dues	2,500.00													0.00	(2,500.00)	
	FUNDRAISING																
6300	Charitable Donation Raffle	1.00													0.00	(1.00)	
6301	Ways & Means	1.00													0.00	(1.00)	
6302	MISCELLANEOUS	1.00													0.00	(1.00)	
6400	REIMBURSEMENT INCOME	310.00													0.00	(310.00)	
	TOTAL REVENUE	11,164.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(11,164.59)	0.00