



## ADMINISTRATIVE FIRE SERVICES SECTION

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### CALIFORNIA FIRE CHIEFS ASSOCIATION SOUTHERN DIVISION

#### AFSS EXECUTIVE BOARD MEETING OCTOBER 1, 2006 RIVERSIDE CONVENTION CENTER RIVERSIDE, CA

##### **Members Present**

Mary Scott – *President*  
Sylvia Diaz – *1<sup>st</sup> Vice President*  
Christine Flores – *2<sup>nd</sup> Vice President*  
Becky Timmers - *Treasurer*  
Kathy Ford-Brodersen – *Recording Secretary*

##### **Call to Order**

President Scott called the meeting to order at 09:00 hours.

##### **Additions to Agenda**

There were no additions or changes to the agenda.

##### **Review and Approval of August Executive Board Meeting Minutes**

The board noted a few corrections to the August Executive Board minutes.

**MOTION:** Mary Scott moved to accept the minutes as corrected. Sylvia Diaz seconded the motion. Vote: All ayes. Motion approved.

##### **Review and Approval of September Quarterly Meeting Minutes**

Some changes were noted and corrected on the September quarterly minutes.

**MOTION:** Sylvia Diaz moved to accept the minutes as corrected. Christine Flores seconded the motion. Vote: All ayes. Motion approved.

##### **Review of the Agenda for the December 12, 2006 Quarterly Meeting**

President Scott distributed the draft agenda for the upcoming December meeting. The board made the following changes in the draft agenda:

- Add Ad Hoc Committee meeting location report
- Add Member of the Year presentation
- Move Phil Armentrout Scholarship discussion to the March 2007 meeting

### **Charitable Contributions**

Becky Timmers reported that no charitable contribution requests were received.

At the previous meeting, Roberta Mirzayans suggested that we give this quarter's contribution to Chief Putney's service group that volunteer in the Dominican Republic. Becky suggested that we also reconsider the requests from last quarter that were not chosen. They were from RESA program (Redlands Emergency Services Academy) and the PFC Devin K.P. Cardenas Memorial Foundation.

The board discussed the recommendations and agreed to award this quarter's charitable contribution to Chief Putney's organization.

### **Liaison Chief's Report**

Chief Putney was not present.

### **Board Elections**

Christine Flores reviewed the accepted nominations. No one has accepted the nomination for Recording Secretary. Two members have accepted the nomination for Treasurer. One of the nominees had offered to take the Recording Secretary position if no one stepped up. Christine will confirm with this member. Since there were only one nominee per position, no member vote is necessary. The 2007 new board members are as follows:

2<sup>nd</sup> Vice President – Becky Timmers  
Treasurer – Lisa LeCates  
Recording Secretary – Darilyn O'Dell (pending confirmation)

The new positions will be announced at the December quarterly meeting.

### **Member of the Year**

Christine Flores distributed the member of the year nomination forms to the board for review and discussion.

The board discussed last year's presentation and agreed that the member of the year would be announced first and then the gifts would be given to the other nominees. The board felt it was awkward having everyone stand up front at the same time, eliminating them one by one.

The nominees for Member of the Year were Joyce Becker, Ronda Guillaume, Lisa LeCates and Terrie Villalpando.

After a lengthy discussion, the board unanimously agreed to honor Joyce Becker as 2006 Member of the Year. Joyce has served AFSS for many years and has always been active in some way or another.

The board agreed that Christine Flores would purchase the nominees' gift at \$15 each. Becky Timmers will order the necklace charm for the Member of the Year and purchase

a chain for it. She will ask Carol Tousignant to order the new Member of the Year plaque, as all empty name plates were filled last year. We will ask if the old plaque could be displayed at the Cal Chief's offices.

The board discussed the timing of the elections. Further discussions were tabled until the January 2007 meeting.

### **Committee Reports**

Sylvia Diaz noted there were no additional reports received since the September 2006 quarterly meeting.

The board discussed the September 2006 Ways and Means Committee report regarding the embroidery vendor. The board agreed that we should continue to use the embroidery vendor from Cathedral City for clothing items. Amy Lidster could get other items from her vendor connection. Becky Timmers will discuss this matter with her.

### **Ad Hoc Committee and Meeting Locations**

Sylvia discussed the membership decisions that were made at the December 2005 meeting. She reported that she has currently received no report from the ad hoc committee. The board directed Sylvia to contact the committee again, requesting a status report by the December 2006 meeting.

### **PRP Revisions**

The board discussed the previously agreed elimination of time in position and how the language was not reflected in the current PRP version. They will address this issue at the joint executive board meeting.

### **Adjournment**

**MOTION:** With no more business to discuss, President Scott motioned to adjourn the meeting. Christine Flores seconded the motion. Motion unanimously approved. The meeting was adjourned at 11:03 hours.

*Kathy Ford-Brodersen*

Kathy Ford-Brodersen  
Executive Board, Recording Secretary