



# AFSS North Quarterly Meeting Minutes

June 18, 2015

**LOCATION:** North Lake Tahoe Fire Protection District  
222 Fairway Drive, Tahoe City, CA

**HOSTS:** Joan Noble, Admin Asst /Clerk to the Board

**ATTENDANCE:**

Valerie Erwin .....President / Cosumnes Fire Dept.  
Wendy Crosthwaite ....1<sup>st</sup> Vice President / Sacramento Regional Fire/EMS Communication Cntr (SEFECC)  
Mollie Meyer .....2<sup>nd</sup> Vice President / Sacramento Metro Fire Dept.  
Joyce Engler .....Treasurer / Truckee Fire Dept.  
Nancy Tillotson .....Recording Secretary / Vacaville Fire Dept.  
Susan Kim .....Corresponding Secretary / Southern Marin Fire Dept.  
Meghan Scannell.....Past President / UC Davis Fire Dept.

Austin, Danette ..... Higgins Fire District  
Benson, Linda ..... Higgins Fire District (Retired)  
Beville, Sue ..... Alameda County Fire Dept.  
Cleary, Sharyn ..... Higgins Fire District  
Corris, Tracy ..... North San Juan Fire Dept.  
Crawford, Shawn ..... Meeks Bay Fire Dept.  
Lanrado, Kileigh ..... Lake Valley Fire Dept. (1<sup>st</sup> meeting)  
Lewis, JoAnne ..... Ross Valley Fire Dept.  
Moreno, Kelly ..... North San Juan Fire Dept. (1<sup>st</sup> meeting)  
Noble, Joan ..... North Tahoe Fire Dept.  
Parker, Janice ..... Sacramento Regional Fire/EMS Communication Center (SEFECC)  
Ross-Filgo, Sallie ..... South Lake Tahoe Fire Dept.

New Member recognition: Kileigh Lanrado, Lake Valley Fire Dept.

Approval of Minutes: March 19, 2015 Quarterly Meeting  
Motioned by Susan Kim. 2<sup>nd</sup> by Wendy Crosthwaite and Meghan Scannell

~~Approval of Minutes: January 16, 2015 E Board Meeting~~ -- *Removed from agenda*

Charitable Donation Recipient Announcement: None



#### Addition -- Charitable Donation Recipient Request

Today's raffle proceeds will be donated towards an AFSS members preferred charity.

**NorCal Aids Cycle (NCAC)** - Requested by Meghan Scannell

[www.norcalaidscycle.org](http://www.norcalaidscycle.org)

The mission of the NorCal AIDS Cycle is to support organizations throughout the inland Northern California region. They are working to end the HIV/AIDS pandemic and care for those living with and affected by HIV/AIDS. Now in their 11<sup>th</sup> year of fundraising, approximately 150 cyclists, rode 330 miles through the Northern CA Valley.

In 2015, this organization supports approx. 15 beneficiaries. Meghan's favorite is the Sunburst Project. The Sunburst Project keeps families together by creating safe & supportive communities for children, youth & families living with HIV/AIDS. The program provides teen & young adult services, childcare services, mental health services, Women of Survival support group and HIV/AIDS prevention & education.

#### President's Report – Valerie Erwin

- Conference 2015 at Mission Inn in Riverside, CA  
The Mission Inn was beautiful and provided excellent service to all attending the conference. Several opportunities to spend a few days together learning and getting to know each other. One breakout session educated us in new technology being implemented into the fire service. Such as drones, robotic body suites, etc. Weather was perfect and encouraged many to make an early morning daily hike to the top of Mt. Rubidoux.

CalChiefs Liaison Report – Not Available

#### Treasurer's Report - by Joyce Engler

- Sue Beville, AFSS member, is completing our AFSS North financial audit.
  - March 2015
    - General Fund Balance:.....\$ 7,478.53
    - Conference Account Balance: .....\$ 7,575.45
    - Savings Account Balance: .....\$ 106.20
    - Reserve Account Balance:.....\$ 6,143.13
    - TOTAL: .....\$21,303.32
  - April 2015
    - General Fund Balance:.....\$ 7,222.67
    - Conference Account Balance: .....\$ 7,575.45
    - Savings Account Balance: .....\$ 106.20
    - Reserve Account Balance:.....\$ 6,143.28
    - TOTAL: .....\$21,047.61
  - May 2015
    - General Fund Balance:.....\$ 7,222.67
    - Conference Account Balance: .....\$ 7,575.45
    - Savings Account Balance: .....\$ 106.21
    - Reserve Account Balance:.....\$ 6,143.44
    - TOTAL: .....\$21,047.77
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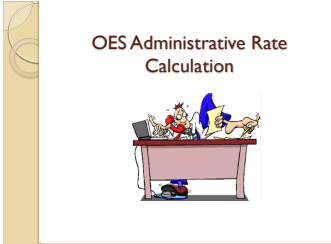


## Old Business:

- Budget Approval for AFSS FY2015/2016 – presented by Joyce Engler  
Sue Beville requested that previous year expenditures be added to future proposed budgets.  
Motion to approve AFSS North FY 2015/2016 budget as presented by Wendy Crosthwaite.  
2<sup>nd</sup> by Shawn Crawford.
- SOG Update – by Joyce Engler  
If approved, all changes will become effective July 1, 2015.
  - Pg 8 – Increase Quarterly Meeting Registration Fees,
    - Members - \$20 to \$25
    - Non-members - \$25 to \$30
  - Pg 21 – Added, Quarterly Training Opportunity Drawing Charitable Donation Section
  - Pg 27 – Host Agency Guidelines, changed confirmation of attendance from seven business days to 72 hrs. Suggested that cancellations also be updated to reflect the change. (pg 8)
  - Pg 27 – Host Agency Guidelines, first bullet item. Change seating capacity from 35-75, to read 25-50.
  - Pg 28 – Increase dollar amount allotted to host agency for food/drinks at quarterly meetings. Previously \$15, increase to \$18 per person.

Motion to approve all five SOG changes as presented by Sue Beville.  
2<sup>nd</sup> by Mollie Meyer and Megan Scannell

## New Business:

- BONUS TRAINING – OES Admin Rate Calculation Presentation  
presented by Nita Wracker, North Tahoe Fire Protection District.  
Nita demonstrated in great detail how to calculate your agency's OES Admin Rate.

View the presentation	View the calculation presentation	View the calculation detail
	 Admin Rate Calc presentation.xlsx	 Admin Rate Calc detail 2015.xlsx

- Newsletter – Sallie Ross-Filgo is our Newsletter Chairperson.  
Distribution goals are 1<sup>st</sup> of every 3<sup>rd</sup> month. (March, June, Sept. and Dec.) Please have your submissions to Sallie by the 15<sup>th</sup> of the month prior to distribution. The newsletter will now cover both the South and Northern sections activities, events and general information. What a great opportunity to get to know each other. Thank you Sallie for taking on this much needed project.
  - AFSS 2015/2016 Membership Campaign will begin very soon. Prompt renewal of your annual AFSS membership is greatly appreciated.
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- Next AFSS Meetings

- Sept. 17<sup>th</sup> meeting / Sacramento, Mather Field  
Emergency Vehicle Operation Course (EVOC)
  - Bring completed Release of Liability Form.
  - Wear comfortable pants, no skirts or dresses.
  - Wear closed toe shoes.
  - Bring water and sunscreen (it will be during hot weather)
- December 4, 2015, Vacaville Fire Department  
Topic: TBA
- March 2016, Redwood City Fire Department  
Topic: TBA

- AFSS Conference 2016 Resort at Squaw Creek. / April 27-29, 2016

AFSS Northern section is looking forward to being the host agency for 2016. Send Valerie Erwin any educational topics that are of interest to you. Educational and Training Chairpersons, Gina Hamilton and Tramane Soberanes will start scheduling our conference guest speakers beginning July 1, 2015.

- Tuesday, April 26<sup>th</sup> - Joint e-board meeting
- Wednesday, bunko night
- Thursday, Installation Evening
- Registration \$250.00 (Life / retired members \$125.00)
- Free shuttle to the Olympic Center
- Reduced room rate \$119.00 per night

Shawn Crawford would like to suggest that the conference coordinator registration fees, and hotel expenses be paid for by Northern AFSS organization.

- Congratulations to our upcoming retirees

- Sharyn Cleary
- Joan Nolble

**Adjournment:** - 2:48 pm

Recorded by  
*Nancy Tillotson*

Nancy Tillotson  
AFSS North, Recording Secretary

