



# AFSS Joint Executive Board Meeting

## Meeting Minutes

April 30, 2019

**Host:** AFSS South

**Location:** Paso Robles Inn – Board Room

**Time:** 1300 – 1500 - call to order 1:07 p.m.

- I. Call to Order - Janet Arthur, President, AFSS South
- II. Attendees
  - a. South: Maria K. Janet Arthur, Christine White, Michelle Pearson, Maria Cabral
  - b. North: Dominique Mauer, Marisela Suarez, Lynda Vargas, Sallie Ross, Janice Parker, Valerie Erwin, Clara Turner
- III. Additions / Approval of Agenda – no additions
  - a. Moved by Marisela Suarez, seconded by Sallie Ross; Vote: Unanimous, Motion Carried
- IV. Approval of Joint E-board Meeting Minutes - November 9, 2018
  - a. Moved by Lynda Vargas, seconded by Michelle Pearson; Vote: Unanimous, Motion Carried
- V. Joint Meetings
  - a. Joint Meetings are scheduled at 1:30pm on the following dates: August 14 (hosted by North); November 13 (hosted by South); February 12, 2020 (hosted by North); May 13 (hosted by North). Next meeting is scheduled for August 14 at 1:30 p.m.
- VI. Life Member Voting Rights – Janet Arthur
  - a. North and South approved this at the last general membership approved at last meeting.
- VII. Review Fees and Per Diem – Janet Arthur
  - a. At the last joint meeting there was discussion on updating this section. Janet asked if the North is open to changing the SOGs to the GSA standard. Janet suggested each section to go over this item with their membership and we can discuss at our next joint meeting.
- VIII. Social Media – Lynda Vargas
  - a. There was discussion on access to our Facebook page. Molly from Metro created the page, and her only access is through her own Facebook page. She no longer uses it, and Sally now has access. Liz Dibb accepted the Social Media position for the South. South mentioned that they will now have an Instagram account.
  - b. There was discussion on our website. Maria C. mentioned the Wild Apricot platform. She will work on setting up a presentation on Wild Apricot to the North and South.
- IX. Southern Region Updates – Janet Arthur
  - a. General membership approved Life Member voting rights.

- b. The South has a new liaison Chief - Chief Edward Hadfield from Rincon Fire Department. Our next quarterly meeting will be hosted by Rincon Fire.
- c. Christine implemented a purchasing policy to be incorporated into the SOGs regarding debit card transaction. South is also adding policy language so that 1<sup>st</sup> Vice President will count quarterly meeting funds with the Treasurer.
- d. 2019/2020 Budget – Board approved budget and it will go to June 11 meeting for approval.
- e. South is currently reviewing per diem policy.
- f. Janet mentioned that she sent Cal Fire Chiefs the AFSS brochure.

X. Northern Region Updates – Lynda Vargas

- a. North now has a new liaison – Chief John Binaski with Clovis Fire Department.
- b. North is reviewing SOGs for updates.
- c. There was discussion on the reviewing the IAAP 2019 Summit training topics and deliberated on ways to potentially incorporate IAAP into AFSS.
- d. Currently working on final budget.

XI. Adjournment @ 2:10 p.m.

Next Meeting: August 14 at 1:30 p.m.

Host: AFSS North