



AFSS North E-Board Meeting Minutes

October 13, 2017

Location: Central County Fire Department
1399 Rollins Rd, Burlingame, CA

Host: Paula Forencich, Central County Fire

Attendance:

Nancy Tillotson - President
Lynda Vargas (phone) – 2nd President
Paula Forencich - Treasurer
Dana Lipps – Recording Secretary
Janice Parker (phone) – Corresponding Secretary

Call to Order: 0900hrs – Nancy Tillotson

- Dana Lipps sworn in as Recording Secretary by Chief Prziborowski

Additions/Approval of Agenda:

- Nancy adjust item seven, fourth item – Strike December
 - Paula motion to approve
 - Janice Second
 - All approve
- Page six – change Lori's last name from Gay to Kickinger
 - Lynda motion to approve
 - Paula second
 - All approve

President's Report:

- November 9 Joint E-Board conference call is cancelled
 - Still having North conference call to discuss budget
- January 12 E-Board meeting may possibly move to the 10th at the SRFECC – Sacramento
 - Janice will confirm
- Cal Chief's Conference
 - Held in Riverside
 - Largest attendance they have ever had
 - During general membership meeting, members discussed Metro Fire Chiefs recent action of suspending membership to Cal Fire Director, Ken Pimlott
 - Members voted to purely acknowledge the notice but no action taken on behalf of CalChiefs
 - Tracey Hansen has retired from CalChiefs, so this was her last conference
 - Conference 2018 is moving towards the North

- Reviewing different location options
- Chief Dutton said it will be his last year as the Director
- Membership Update
 - Ron Liechti (south) gave an update about AFSS. We have combined membership of approximately 150 members. Ron highlighted some of our training topics. The Chiefs were impressed since some weren't sure what we do at our meetings.
- Invitation extended to all Chiefs to attend our conference in 2018. There were a number that are interested in presenting topics at the conference.
- Steven Hall (Fire Chief, Santa Cruz) said he is looking forward to our conference being held in Santa Cruz for 2018.
- Chief Hartwig was sworn in as CalChiefs new President.
 - He was also recognized as CalChiefs Fire Chief of the Year

Treasurer's Report:

- Nancy would like to table the report at this time to give Nancy and Paula time to go over financials.
 - Will have a presentation in December for the current budget
- Paula submitted 2016/17 financials to the tax preparer
- Two scholarship applications have been received

Correspondence:

- Nothing to report
- Creating certificates for upcoming meeting
- Creating agenda for December meeting

New Business:

- By-law update:
 - South has a proposal for the member at large position
 - Nancy has said we will not accept it as the South has written it
 - Lynda will work on verbiage to present at January 2018 E-Board meeting
 - After each board has accepted the verbiage, then it goes to the general membership to vote. We will need to have the verbiage sent out in February which would mean voting on the position in March and then taking effect in July
- Proposed SOG Changes:
 - Guideline 3
 - Change "work meeting" to "training"
 - Comp max of two members for the hosting agency for the meeting registration
 - Guideline 7
 - Nancy will work on verbiage for the guidelines to make sure that they are the same across the board
 - Instillation of Officers
 - Newly elected officers will take office July 1st
- Website:
 - Is there a way of putting a yearly membership application with the adjusted rates on the website?
 - Nancy will reach out to Mollie
- Executive Board Elections:
 - The following positions are up for election
 - Treasurer – elected in odd years (Opening, one year to complete the second year of this term)
 - Recording Secretary – elected in even years (Opening for a 2-year appointment)

- Corresponding Secretary – elected in odd years (Opening, one year to complete the second year of this term)
 - Second VP – moving up to First VP (Second VP open which will be a for 1-year term moving into First VP and then into President for a total 3-year term)
 - Member at Large – June 2018 (1-year appointment)
- Agenda for December Membership meeting
 - Financial review
 - New Business
 - E-board elections
 - Presenting years of service awards
 - Member of the Year
 - Scholarship Drawing
 - Lifetime Members
- Challenge Coins
 - What is the purpose?
 - Something to be purchased by general members as a Ways and Means or possibly something awarded when retiring
 - How to make them accessible to members?
 - Possibly have two different versions
 - One more basic for general membership purchase
 - One more decorative for an award
 - The drafted coin is \$9000 for 100 after a 35% discount if we put a half page ad in the conference brochure. Suggested to acquire a few quotes, not just one.
 - Will be presented to the general membership as an added expense and put to a vote.
- Ways and Means
 - Screen cleaners – 250 for \$407
 - Cord Organizer – 250 for \$500
 - Pop Socket for phones – 250 for \$503
 - Ways and Means budget is \$260

Old Business:

- Conference 2018
 - No update
 - Anticipating an announcement about where and when soon
- Committee/Coordinator Reports
 - Historical
 - chairperson position open
 - Legislative
 - nothing new to report
 - Meeting coordinator
 - chairperson position open
 - Membership
 - Membership is in the upper 80s
 - Sunshine
 - Nothing to announce

Next Meetings:

- November 9 – E-Board Conference Call
- December 1 – General Membership Meeting
- January 12 – E-Board Meeting – Sacramento

Good of the Order:

- Nothing to add

Meeting adjourned: 1124hrs