



AFSS North

Quarterly Meeting Minutes

December 7, 2018

LOCATION City of Folsom Fire Department

HOST Jennifer Weil, Kim Ruggles

ATTENDANCE

Vargas, Lynda	President / West Sacramento Fire
Parker, Janice	1st Vice President / Sac Regional Fire/EMS Comm Center
Erwin, Valerie	Corresponding Secretary / Cosumnes Fire
Venturelli, Lisa	Cosumnes Fire
Ervin, Julie	Rocklin Fire
Lipps, Dana	Sacramento Metro Fire
Kelley, Lara	Sacramento Metro Fire
Meyer, Mollie	Sacramento Metro Fire
Ross-Filgo, Sallie	South Lake Tahoe Fire
Engler, Joyce	Truckee Fire
Diangson, Lisa	Pinole Fire Department
Forencich, Paula	Central County Fire Department
Dehoney, Michelle	Sacramento Metro Fire
Lewis, JoAnne	Ross Valley Fire Department
Mulkeen, Sharon	Kentfield Fire District

WELCOME Fire Chief Felipe Rodriguez welcomed attendees

TRAINING *Verbal Judo*
Presented by Bill Bradshaw

BUSINESS MEETING

The meeting was called to order at 1:05pm by President Lynda Vargas.

- Approval of 10.26.18 Meeting Minutes – Due to a lack of quorum, this was tabled to next meeting scheduled in March.
- President's Report –President Lynda Vargas advised she and 1st Vice President Janice Parker would be attending the CalChiefs annual planning workshop in January.
- Treasurer's Reports – President Lynda Vargas is handling the finances until a new Treasurer can be found. The Treasurer's Report will be available at the next quarterly meeting.
- Board Vacancies – President Danette Austin has accepted a job outside of the fire service and stepped down. Following her resignation, and in accordance with ByLaws section 3.8, the Board directed Lynda Vargas to assume all duties and authorities of the position. 2nd Vice President Janice Parker was also directed to assume the duties of 1st Vice President, leaving a vacancy at the 2nd Vice President position on the board. The Treasurer and Recording Secretary positions are still in need of being filled.



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- Amendment to ByLaws and SOG's - Voting Rights for Life Members – Action of the general membership is required. Because there was not a quorum, this action was tabled to the next meeting scheduled in March.
- AdHoc Committee – PRP – Valerie Erwin reported that several members have expressed interest in forming an AdHoc Committee to make recommendations for the PRP program. If there is anyone else who would like to participate, please let her know.
- The following were recognized for the Years of Service awards: 10 years – Laurie Dennis; 5 Years – Amy Best, Jill Guzman, Gina Hamilton, Tramane Soberanes, and Janice Parker.
- Presentation of Life Members – two former members were nominated and chosen for Life Membership. Neither were able to attend; this will be tabled to the next opportunity to make the presentation.
- Carol Abraham Memorial Conference Scholarship – Congratulations to Christine Burroughs who was awarded the Carol Abraham Memorial Conference Scholarship.
- Meeting Attendee Scholarship - Congratulations to Tramane Soberanes, Lynda Vargas, and Kim Ruggles (in that order) whose names were drawn for the Meeting Attendee Scholarship.
- Member of the Year Award – the member who was chosen to receive the Member of the Year award for 2019 was unable to attend; this will be tabled to the next opportunity to make the presentation.
- SWOT Analysis – A SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis will be part of the CalChiefs Strategic Planning Session in January 2019. Each section was asked to develop their own analysis in preparation for the meeting. This group exercise was led by Sallie Ross-Filgo and was conducted after the meeting adjourned.

Adjournment – meeting was adjourned at 2:34 pm.

Upcoming Meetings

01.11.19	E-Board Meeting	TBD
02.28.19	Joint E-Board Meeting	Conference Call
03.15.19	Quarterly Training / Membership	TBD
04.12.19	E-Board Meeting	TBD
04.30.19	Joint E-Board Meeting	AFSS Conference
04.30-05.03.19	AFSS Annual Conference	Paso Robles Inn
06.21.19	Quarterly Training / Membership	South Lake Tahoe Fire

Submitted by:
Valerie Erwin
AFSS North, Corresponding Secretary